

DATE: December 11, 2020  
SUBJECT: RFQ 20-01 Short-listed Firms

Thank you for your interest in RFQ 20-01 issued by the Leon County Research and Development Authority. The evaluation committee has reviewed and evaluated the SOQ's submitted. They noted the high quality of all responses received and were appreciative of the efforts made by all. I thank all of you for your professionalism throughout this process.

The committee member scoring and ranking information will be made available after the final evaluation committee meeting. Scoring from the short-listing process is not carried forward to the final evaluation.

The following three firms have been selected to each make 30-minute presentations followed by 15 minutes of Q&A via separate Zoom meetings next Thursday, December 17, 2020 beginning at the approximate times listed and will present in alphabetical order:

1. Architects Lewis and Whitlock (1:00pm)
2. DAG Architects (2:00pm)
3. Walker Architects (3:00pm)

Each Zoom meeting will only admit participants making presentations and will be recorded, but not made available on our website until after an Intent to Award is posted in accordance with Florida Statute. Deliberations of the Committee will be open to the public and made available via Facebook Livestream at <https://www.facebook.com/InnovationParkTLH/live/>. Zoom meeting information will be sent separately to each participant.

Final evaluation criteria are listed on page 14 of the RFQ and presentations should address each area listed within the strict timeframe. Presentations may include multiple presenters/attendees at the firm's discretion. By 10:00am on the day of the meeting, please email to me a single file (PowerPoint or PDF) of any materials you intend to present. This material will be provided to the Committee Members at the beginning of the meeting.

Thanks once again for all of your efforts throughout this process.

Regards,  
Ron Miller

Ronald J. Miller, Jr., Executive Director  
Innovation Park  
Leon County R&D Authority  
2051 E. Paul Dirac Drive, Suite 100, Tallahassee, FL 32310  
Phone: (850)575-0343 ext 101  
<http://innovation-park.com/>

