

**Leon County Research and Development Authority**  
**RFQ 20-01**  
**Request for Qualifications**  
**Architectural Professional Services, North Florida Innovation Labs**

**Evaluation Committee Meeting**

Collins Building, Seminar Room  
2051 East Paul Dirac Drive  
Tallahassee, Florida 32310

December 17, 2020  
1:00 p.m.

Agenda

*The public portions of the meeting will be live streamed on our Facebook page at: <https://www.facebook.com/InnovationParkTLH>. Due to the ongoing Coronavirus/COVID-19 pandemic, anyone wishing to address the Committee may appear in person (attendance in the room may be limited) or submit written comments by 9:00am the day before the scheduled meeting date so that the comments can be distributed to the committee members. Comments submitted after this time (up to the time of the meeting) will be accepted and included in the official record of the meeting. Email comments to: [publicinput@inn-park.com](mailto:publicinput@inn-park.com) and reference the meeting title and date in the subject line. Include your name and contact information. All times below are approximate.*

1. Call to Order

*In accordance with F.S. §286.0113, public attendance is precluded during portions of this meeting. Recordings of this meeting will be available following notice of an intended award, both of which will be posted on the Authority's website.*

2. Changes to the Agenda

3. Recess of public portion of the meeting

4. Convene presentations, and Q&A meeting (30 minutes each + 15 for Q&A)

a. *Architects Lewis and Whitlock (1:05pm)*

b. *DAG Architects (2:00pm)*

c. *Walker Architects (3:00pm)*

5. Reconvene public portion of the meeting (4:00pm)

6. Public Comment

7. Discussion and Evaluation Ranking

8. Recommendation to Board of Governors, and Direction to Negotiate Contract

9. Adjourn