

Leon County Research & Development Authority

Executive Committee Meeting

North Florida Innovation Labs / FSU Ignite Building

1729 West Paul Dirac Drive

Tallahassee, FL 32310

Thursday, March 20, 2025

11:00am – 1:00pm

Wi-Fi:

"Innovation Staff"

SSID: Passoftheweek!

Agenda

Anyone wishing to address the Committee may appear in person or submit written comments by 9:00am the day before the scheduled meeting date so that the comments can be distributed to the Committee members. Comments submitted after this time (up to the time of the meeting) will be accepted and included in the official record of the meeting. Email comments to: publicinput@inn-park.com and reference the meeting title and date in the subject line. Include your name and contact information.

1. Call to Order

2. Introduction of Guests

3. Approval of Participation by Electronic Means (if needed)

In accordance with the Bylaws, there being a quorum of members present in person, the members of the Committee present in person are required to approve participation by those participating via Electronic Means acknowledging that the absence is due to extraordinary circumstances.

4. Future of LCRDA Planning – Eric Holmes

5. Modifications to the Agenda

6. Public Comment

Any public comment received prior to the meeting will be provided to the Committee members in addition to any in-person public comment.

7. Approval of Draft Meeting Minutes – September 19, 2024 (Attachment A)

8. Consent Agenda

Audit Committee Meeting Report – March 4, 2025 (Attachment B)

9. Treasurer’s Report – Dave Ramsay

- a. YTD Financials vs Budget (*Attachment C*)
- b. Cash on Hand and Projected Cash 9/30/2025
- c. FY 2023/24 Audit (*Attachment D*)

10. Lab/IPTLH – Michael Kramer

- a. FF&E Updates
- b. FSU Operations & Members

11. LCRDA – Michael Kramer

- a. FAMU/FSU
 - ii. Outparcel Status
 - iii. Lab and Build to Scale
 - iv. Ponds & Roads and Declarant Rights
- b. Insurance from May 2024 Tornado Status
- c. Eisenhower Property

10. New Business

- a. Ratify New Legal Services Agreement (*Attachment E*)
- b. FEMA Update – Legacy Buildings and Central Pond Trail
- c. National Park Service – Update & Status
- d. Future of LCRDA Planning Discussion

11. Adjourn

UPCOMING FY 24/25

Board of Governors
and Executive Committee
MEETINGS

Board of Governors Meeting Thursday, April 3, 2025 11:00am – 1:00pm	Executive Committee Meeting Thursday, May 22, 2025 11:00am – 1:00pm
Board of Governors Meeting Thursday, June 5, 2025 11:00am – 1:00pm	Executive Committee Meeting Thursday, July 24, 2025 11:00am – 1:00pm

Board of Governors Meeting Thursday, August 7, 2025 11:00am – 1:00pm	Executive Committee Meeting Thursday, September 18, 2024 11:00am – 1:00pm
FY 25/26 Board of Governors Meeting Thursday, October 2, 2025 11:00am – 1:00pm	

**Leon County Research & Development Authority
Executive Committee Meeting**

North Florida Innovation Labs
1729 West Paul Dirac Drive
Tallahassee, FL 32310

Thursday, September 19, 2024
11:00am – 1:00pm

DRAFT Minutes

Members in Attendance: Kevin Graham, (Chair), Tom Allen, David Ramsay

Members not in Attendance: None.

Guests: Michael Kramer, Bill Lickson, Ayne Markos, Peggy Bielby (LCRDA Staff).

1. Call to Order

Chair Kevin Graham called the meeting to order at 11:05am.

2. Introduction of Guests

All present introduce themselves.

3. Approval of Participation by Electronic Means (if needed)

As all committee members were present in person no approval was needed.

4. Modifications to the Agenda

None.

5. Public Comment

None.

6. Approval of Draft Meeting Minutes – July 18, 2024

Dave Ramsay offered a motion to approve the draft minutes. Tom Allen seconded the motion which passed unanimously.

7. Treasury Report

- a. Financials – July 2024
- b. September 30, 2024 Projected Cash
- c. Fiscal Year 2024-2025 Budgets

Dave Ramsay reviewed the revenue and expenses year to date for LCRDA and NFIL. The net loss for LCRDA was \$186,000, the net loss for NFIL was \$126,000, and the actual consolidated loss was

\$312,000. We expect to experience negative cash flow with no material revenues and ongoing expenses, although reduced, will continue. The Budget Committee approved the Annual Operating Budgets for LCRDA and NFIL for FY 2024-2025.

Michael Kramer reviewed the budget assumptions and operating budget for FY24/25: October – December 2024 for NFIL, based on the assumption that the Lab will transfer to FSU by Dec. 31, 2024, and for October 2024 – September 2025 for LCRDA. The Annual Operating Budget for LCRDA (cash flow based) is total revenue \$324,200, total operating and non-operating expenditures \$1,061,200 and a net cash flow deficit of \$930,000. Current cash is approximately. \$2.2 million. By the end of FY 24/25 cash on hand is expected to be \$800,000 - \$1 million.

Tom Allen offered a motion to approve the draft budgets and to send them to the Board of Governors for approval. Dave Ramsay seconded the motion which passed unanimously.

8. NFIL/IPTLH

- a. Punch List Status
- b. Additional Expenses – Floors, Plumbing, Pole Light
- c. EDA Updates – NFIL & Build to Scale
- d. FSU Operations in NFIL

Michael Kramer reported that the NFIL building occupancy is helping identify punch list, and other items, that need to be addressed or added. FSU has hired a lab manager, plus marketing and program staff. They are including LCRDA in their work, and they are vetting and accepting new lab members. EDA is expecting a request regarding which FSU entity will be the recipient for the lab and for the Build to Scale grant. Culpepper's one year warranty runs until late May 2025.

9. LCRDA

- a. FAMU/FSU
 - i. Legacy Buildings Status
 - ii. Next Steps
- b. Park Clean-up & Insurance Status

Michael Kramer reported the legacy buildings (Collins, Johnson, Knight, Morgan, Phipps) transferred effective Sept. 15, 2024 to FSU and FAMU. DEP was very helpful. Next is the Danfoss and Avalanche parcels which are subject to ground leases and will have to go the Cabinet for approval to be added to the FSU leases. After that, the parcels under the Lab and last, the ponds and roads, which will involve both the City of Tallahassee and DEP. Any FEMA reimbursement is still pending.

10. New Business

Michael Kramer reported that Leon County declined to appoint Kathleen Amm to the open Board of Governors seat, so it is still open.

11. Adjourn

The meeting was adjourned at 11:33am.

**Leon County Research and Development Authority
Audit Committee Meeting**

North Florida Innovation Labs/FSU Ignite Building
1729 West Paul Dirac Drive
Tallahassee, Florida

Tuesday, March 4, 2025
10:00am – 11:00am

Report

Members in Attendance: Ray Bye (Chair), Shawnta Friday-Stroud, Eric Holmes, Dave Ramsay (Non-voting).

Members not in Attendance: None.

Members in Attendance by Electronic Means: Dave Ramsay

Guests: Allison Harrell, Thomas Howell Ferguson, CPA; Kristy Wicker, NAI Talcro; Michael Kramer, Ayne Markos, Peggy Bielby, LCRDA.

1. Call to Order

Chair Ray Bye called the meeting to order at 10:05am.

2. Introduction of Guests

All present introduced themselves.

3. Approval of Participation by Electronic Means

Eric Holmes offered a motion to approve participation by electronic means. Ray Bye seconded the motion which passed unanimously with Dave Ramsay not voting.

4. Modifications to the Agenda

None.

5. Public Comment

None.

6. Approval of the March 19, 2024 Audit Committee Meeting Minutes

Eric Holmes offered a motion to approve the draft minutes. Ray Bye seconded the motion which passed unanimously.

7. Ratification of the December 11, 2024 Audit Engagement Letter

Eric Holmes offered a motion to ratify the Audit Engagement Letter. Ray Bye seconded the motion which passed unanimously.

8. Audit Presentation and Discussion

- a. Presentation of reports by auditors
- b. Any difficulties or restrictions encountered in conducting the audit
- c. Any disagreements between management and the independent auditors in the preparation of the financial statements
- d. Any significant changes in financial reporting practices or the Authority's internal control systems
- e. Any recommendations for improvements in the financial policies, procedures, and practices of the Authority

Allison Harrell presented the draft financial statements and report by the auditors, noting they did not encounter any difficulties or restrictions in conducting the audit and there were no disagreements between management and the independent auditors in the preparation of the financial statements. She reported no significant changes in financial reporting practices or the Authority's internal control systems and made no recommendations for improvements in the financial policies, procedures, and practices of the Authority.

Operating revenues for FY 23/24 were \$2,625,000, a decrease of \$11,317,000 from FY 22/23. This decrease was primarily due to the drop in grant funding related to the construction of the Incubator.

Operating expenses increased by \$2,386,000 compared to FY 22/23, largely due to the transfer of capital assets and lease hold interests, resulting in a loss of \$2,057,000, and increased depreciation and amortization expenses.

The Authority's total assets exceeded total liabilities by \$22,723,000 as of September 30, 2024. This includes the Innovation Park, TLH, Inc. (IPTLH) net position of \$1,489,000.

The net position at the end of FY 23/24 decreased by \$1,330,000 compared to FY 22/23.

The total cash balance as of September 30, 2024, was \$2,872,000, including \$717,000 held by IPTLH from furniture, fixture and equipment (FF&E) funding.

Current assets decreased by \$1,723,000 due to the collection of all Incubator-related receivables and the transfer of the 25 acres.

Non-current assets decreased by \$843,000, primarily due to the downward adjustment from the lease and building transfers.

Current liabilities decreased by \$412,000 due to the settlement of payables associated with the Incubator construction.

Non-current liabilities increased by \$1,357,000 due to the continued utilization of the line of credit from the FSU Research Foundation.

Allison explained that the statements of net position and related statements of revenues, expenses, and changes in net position and cash flows for FY 23/24 were impacted by several key developments:

The Incubator construction project was completed in April 2024 with a final cost of \$23 million. In July 2024 the Authority entered into an MOU with FSU for FSU to oversee membership, programming, and related functions. The Authority retained responsibility for maintenance, utilities and other operating costs of approximately \$40,000 p/mo.

IPTLH secured \$1.5 million to provide FF&E for the new Lab building. IPTLH is a 501c3 and a blended component unit of the Authority. The remaining balance of this funding as of Sept. 30. 2024 is \$717,000.

On Sept. 15, 2024 the Authority transferred approximately 25 acres from its master lease, which included five “legacy buildings” and undeveloped parcels, to FSU and FAMU. The annual lease revenue from these properties was approximately \$700,000.

On Dec. 17, 2024 the Authority released its ground lease rights back to the State of Florida Board of Trustees of the Internal Improvement Trust Fund for the parcels occupied by Danfoss and Avalanche that were on state land.

Dave Ramsay joined the meeting at 10:29am.

9. Audited Financial Statements for Fiscal Year 2023-2024.

Staff requests a recommendation to the Board for approval of the draft Audited Financial Statements for fiscal year 2023-2024.

Eric Holmes offered a motion to recommend approval of the audited financial statements to the Board of Governors. Shawnta Friday-Stroud seconded the motion which passed unanimously.

10. New Business

None.

11. Adjourn

The meeting was adjourned at 10:36am.

Leon County Research and Development Authority
Treasury Report - Combined Balance Sheet
As of 1/31/2025

	Jan-25	Dec-24	Period change		Jan-25	Dec-24	Period change
Asset				Liability and Capital			
Cash Equivalent				Accounts Payable			
Cash- Operating	2,408	95,264	(92,855)	Payables	46,209	55,833	(9,624)
Cash- Construction	52,709	52,709	-	Subtotal	46,209	55,833	(9,624)
Subtotal	55,118	147,973	(92,855)	Deferred inflow			
Receivables				Due to FAMU & FSU	164,369	167,949	(3,580)
Due from IPTLH	-	-	-	Pension	356,981	356,981	-
Accounts Receivable (1)	27,723	14,313	13,410	Subtotal	521,350	524,930	(3,580)
Subtotal	27,723	14,313	13,410	Long term Debt			
Investment				FSURF-Principal Note 1 (2)	4,195,501	4,183,580	11,922
Investment	1,975,794	1,968,157	7,637	Subtotal	4,195,501	4,183,580	11,922
Subtotal	1,975,794	1,968,157	7,637	Total Liability	4,763,060	4,764,343	(1,283)
Property				Capital			
Property	24,590,690	24,590,690	-	Unrestricted	(2,577,815)	(2,515,105)	(62,709)
Depreciation	(1,258,378)	(1,208,436)	(49,942)	Invested in capital assets	23,332,312	23,382,253	(49,942)
Subtotal	23,332,312	23,382,253	(49,942)	Total Capital	20,754,497	20,867,148	(112,651)
Prepaid Insurance	34,369	26,553	7,816				
Pension	92,242.00	92,242.00	-				
Subtotal	126,611	118,795	7,816				
Total Asset	25,517,557	25,631,491	(113,934)	Total Capital and Liability	25,517,557	25,631,491	(113,934)

1 FSU & FAMU- CAM Collections- working with both parties

2 Includes Interest Accrued on FSURF Note

Leon County Research & Development Authority
Treasury Report - Combined Cash Flow
Nov. 2024 - Jan 2025

Attachment C
Page 2 of 4

Cash Flow Statement- Direct Method						
Source: Bank Statements:						
Period Ending:	1/31/2025		12/31/2024		11/30/2024	
			Construction - NFIL	Operation - (LCRDA + NFIL)	Construction - NFIL	Operation - (LCRDA + NFIL)
Beginning Cash in Bank Balance	\$ 52,708	\$ 107,649	\$ 52,708	\$ 183,267	\$ 52,708	\$ 224,594
Balance FLPrime+SPIA+ MMA		1,968,157		1,960,331		1,952,517
Subtotal- Balance	52,708	2,075,807	52,708	2,143,598	52,708	2,177,111
Deposits		48,933		38,673	-	62,241
Payments		(105,320)		(106,464)	-	(95,754)
Ending Cash in Bank (all accounts)	52,708	2,019,420	52,708	2,075,807	52,708	2,143,598
Source: Financial Statements:						
Cash Inflow						
Grants, Loans and transfers		10,556				
CAM collection		-		-		364
Miscellaneous (Insurance, Interest and others)		7,987		8,283		24,783
Rent - LCRDA+Due to FSU & FAMU		30,390		30,390	-	37,094
Sub Total - Cash Inflow	-	48,933	-	38,673	-	62,241
Cash Outflow						
Cleared Payment-Operating Expense		(105,320)		(106,464)		(95,754)
Sub Total - Cash Outflow	-	(105,320)	-	(106,464)	-	(95,754)
Ending Cash in Bank (all accounts)	52,708	2,019,420	52,708	2,075,807	52,708	2,143,598
Net Cash Inflow (Outflow) from Operation	-	(56,387)	-	(67,791)	-	(33,513)
Outstanding Transactions:						
Outstanding deposit						
Outstanding Checks		12,487		12,487		
Total Outstanding Transactions	-	12,487	-	12,487	-	-

Period Ending:	1/31/2025		12/31/2024		11/30/2024	
Source of Deposits						
Loan/Transfer		1,395				
B2S Grant		9,161				
Subtotal - Grants/ transfers/Loans	-	10,556	-	-	-	-
FUQUA collection						364
CAM- FSURF -Shaw Buildings (Lot6g)						
CAM- FSURF Lot 1-B-1 Parking - (LotB)						
CAM- -FSURF-A & B						
CAM-Avalanche Partners (Aval)						
CAM-Danfoss						
Subtotal - CAM			-	-	-	364
Miscellaneous						
Insurance proceed for tornado damage						15,917
Shanna Lewis		350		350		350
Miscellaneous				106		702
Interest		7,637		7,827		7,814
Subtotal - Miscellaneous	-	7,987	-	8,283	-	24,783
Rent:						
General Service Administration (Gs04plfl)		25,733		25,733		25,733
Department Of Transportation (Ip-Dot)						
CareerSource Capital Region (Career)						350
Of Agriculture & Consumer Services (Ip-Dacs)						3,351
FSU Dept: CIMES						
FSU Morgan+Johnson						
Piersica, Inc. a Delaware for profit corp.,		4,140		4,140		4,843
Tally Robotics						2,300
Nhu Energy, Inc (Nhuenerg)						
la State University Board Of Trustees (Fsutmh)						
JH Creative, LLC(jhcreati)						
Quarry Sanitizer, LLC (Quarrysa)		518		518		518
Subtotal - Rent	-	30,390	-	30,390	-	37,094
Grand Total	-	48,933	-	38,673	-	62,241
Major Spending						
NFIL Utility- COT				32,486		
Salary + Leave payout						20,451
Insurance						11,154
Total			-	32,486	-	31,605

Leon County Research and Development Authority
Treasury Report - Income Statement (Consolidated)
Oct 2024 - Jan 2025

Book = Accrual		LCRDA			NFIL			Consolidated		
		Actual	Budget	Variance	Actual	Budget	Variance	Actual	Budget	Variance
Total Revenue		79,906	169,900	(89,994)	21,533		21,533	101,439	169,900	(68,461)
Operating Expenditure										
Total Payroll Expense		155,805	173,320	(17,515)			-	155,805	173,320	(17,515)
Total Utilities		489	667	(177)	61,945	90,000	(28,055)	62,435	90,667	(28,232)
Total Repair/Maintenance		4,637	3,965	672	10,956	7,700	3,256	15,593	11,665	3,928
Total Cleaning and Improvements				-			-	-	-	-
Total Services		2,967	6,730	(3,763)	29,049	20,750	8,299	32,017	27,480	4,537
Total Property Administration		29,986	50,000	(20,014)	12,214	14,550	(2,336)	42,199	64,550	(22,351)
Total Other Expenses				-			-	-	-	-
Total Insurance/Taxes		1,629	10,000	(8,371)	28,385	15,000	13,385	30,015	25,000	5,015
Total Operating Expenditure		195,515	244,682	(49,167)	142,549	148,000	(5,451)	338,064	392,682	(54,618)
Non-Operating Expenditure										
Total Depreciation & Amortization		55,728		55,728	144,039		144,039	199,767	-	199,767
Total Accrued interest (1)		47,022		47,022			-	47,022	-	47,022
Total Non-Operating Expenditure		\$ 102,750	\$ -	\$ 102,750	\$ 144,039	\$ -	\$ 144,039	\$ 246,788	\$ -	\$ 246,788
Total Expenditure		\$ 298,265	\$ 244,682	\$ 53,583	\$ 286,588	\$ 148,000	\$ 138,588	\$ 584,852	\$ 392,682	\$ 192,170
Net Income		\$ (218,358)	\$ (74,782)	\$ (143,577)	\$ (265,055)	\$ (148,000)	\$ (117,055)	\$ (483,413)	\$ (222,782)	\$ (260,631)
		LCRDA			NFIL					
1 Accrued Interest on FSURF Loan										

Financial Statements

Leon County Research and Development Authority

*Years ended September 30, 2024 and 2023
with Report of Independent Auditors*



Leon County Research and Development Authority

Financial Statements

Years ended September 30, 2024 and 2023

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Report of Independent Auditors

The Board of Governors
Leon County Research and Development Authority

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of Leon County Research and Development Authority (the Authority), which comprise the statements of net position as of September 30, 2024 and 2023, the related statements of revenues, expenses, and changes in net position and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Authority, as of September 30, 2024 and 2023, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States (*Government Auditing Standards*). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Authority and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Emphasis of Matter

As discussed in Note 10 to the financial statements, the Authority adjusted its September 30, 2023 financial statements to correct an error. Our opinion is not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

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In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Authority's ability to continue as a going concern within one year after the date that the financial statements are issued or available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Authority's ability to continue as a going concern for a reasonable period of time.

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We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, Schedule of Proportionate Share of Net Pension Liability - Florida Retirement System, Schedule of Contributions - Florida Retirement System, Schedule of Proportionate Share of Net Pension Liability - Health Insurance Subsidy Program, and Schedule of Contributions - Health Insurance Subsidy Program, as listed on the table of contents be presented to supplement the financial statements. Such information is the responsibility of management and, although not a part of the financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with GAAS, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the financial statements, and other knowledge we obtained during our audit of the financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying supplementary information such as the schedule of expenditures of state financial assistance, as required by Chapter 10.650, Rules of the Auditor General, and the schedules of findings and questioned costs relating to state financial assistance are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

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Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March 5, 2025 on our consideration of the Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Authority's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control over financial reporting and compliance.

Tallahassee, Florida
March 5, 2025

Leon County Research and Development Authority Management's Discussion and Analysis

For internal use and discussion
purposes only.
Not for outside distribution.

As management of the Leon County Research and Development Authority (the Authority), we offer users of the Authority's financial statements this management discussion and analysis of the Authority's financial activities for the fiscal year ended September 30, 2024. Management's Discussion and Analysis is a narrative overview designed to: assist a financial statement user in focusing on significant financial issues, provide an overview of the Authority's financial activities, identify changes in the Authority's financial position and operations, and bring attention to individual concerns and issues. This discussion and analysis should be read in conjunction with the Authority's financial statements and notes to the financial statements which follow this section.

These statements include the operations of Innovation Park TLH, Inc. (IPTLH), a 501c (3) and a blended component unit of the Authority. IPTLH was not included in the originally issued 2023 statements, and those have been restated where noted.

Financial Highlights

On September 17, 2020, the Authority was awarded a grant for approximately \$10.2 million from the U.S. Department of Commerce, Economic Development Administration (EDA) and received an additional \$2.2 million on September 29, 2021, which required the execution of an amended award agreement. The Authority also received commitments for matching funds from other parties totaling \$5.1 million. The funds were used to build a 40,000 square feet Business Incubator on land in Innovation Park. The Leon County Research and Development Authority awarded the construction of the project to Culpepper Construction Company by an agreement between the parties dated April 26, 2022, and work commenced on May 11, 2022.

- The Incubator project was completed in April 2024 and actual construction costs were \$22,987,000.
- IPTLH was able to secure \$1,500,000 in funds to provide furniture, fixtures & equipment (FF&E) for the new Incubator.
- On July 9, 2024, The Authority entered a MOU with FSU to oversee membership, programming, licensing, staffing, health and safety for the new Incubator. The Authority retained responsibility for maintenance, utilities, janitorial and repair. The expectation is that this will continue until the incubator and its associated obligations to the EDA can be fully transferred to an FSU entity. The estimated monthly cost of the LCRDA obligations noted is \$40,000.

On September 15, 2024, the Authority transferred approximately 25 acres from its master lease to the leases of FAMU and FSU respectively. These transfers included five legacy buildings and some undeveloped parcels. The annual revenues from these properties were approximately \$700,000.

In FY 2024, operating revenues were \$2,625,000, a decrease of \$11,317,000 from FY 2023. As per GASB guidance, grant funding is recognized as revenue. The construction of the Incubator generated zero grant revenue in 2024 versus \$12,817,000 in 2023. The construction grant decreases was slightly offset by the \$1,500,000 FF&E funding noted above.

Leon County Research and Development Authority
Management's Discussion and Analysis (continued)

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Fund Financial Statements

The Authority follows financial reporting requirements for enterprise funds, which use the accrual basis of accounting. This report follows accounting methods similar to those used by private-sector companies. As a business type activity, Authority operating revenues come from leases, common area management fees, and grant income. Non-operating revenues include interest earned on deposits with financial institutions and other authorized depositories.

Enterprise Fund Analysis

The Statement of Net Position provides useful information about the Authority's financial position. The following table shows condensed Statements of Net Position for the current and prior two years:

Table 1

Statements of Net Position
As of September 30,
(in thousands)

	2024	2023 (as restated)	2022	Change 2024	Change 2023
Assets					
Current assets	\$ 2,956	\$ 4,679	\$ 8,159	\$ (1,723)	\$ (3,480)
Noncurrent assets	24,298	25,141	10,434	(843)	14,707
Deferred outflows of resources	64	92	105	(28)	(13)
Total assets and deferred outflows of resources	\$ 27,318	\$ 29,912	\$ 18,698	\$ (2,594)	\$ 11,214
Liabilities and deferred inflows of resources					
Current liabilities	\$ 91	\$ 502	\$ 4,135	\$ (411)	\$ (3,633)
Noncurrent liabilities	4,428	3,071	263	1,357	2,808
Deferred inflows of resources	76	2,286	2,691	(2,210)	(405)
Total liabilities and deferred inflows of resources	4,595	5,859	7,089	(1,264)	(1,230)
Net Position					
Invested in capital assets net of related debt	20,149	20,843	8,396	(694)	12,447
Restricted	817	367	142	(367)	225
Unrestricted	1,757	2,843	3,071	(269)	(228)
Total net position	22,723	24,053	11,609	(1,330)	12,444
Total liabilities, deferred inflows of resources and net position	\$ 27,318	\$ 29,912	\$ 18,698	\$ (2,594)	\$ 11,214

- The 2024 figures and the 2023 "restated" amounts include the LCRDA information as well as that of IPTLH, a blended component unit.
- As of September 30, 2024, the Authority's total assets exceeded total liabilities and deferred inflows of resources by \$22,723,000 (net position). This amount includes IPTLH's net position of \$1,489,000.

Leon County Research and Development Authority
Management's Discussion and Analysis (continued)

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- Current assets consisting of cash and cash equivalents, accounts receivable, grants receivable, lease receivable and prepaid expenses decreased by \$1,723,000 for the fiscal year 2024. This drop is the result of the collection of all Incubator related receivables and the transfer of the 25 acres noted above in 2024 which reduced net lease receivables amount by \$576,000 for the period.
- As of September 30, 2024, the Authority's total cash balance was \$2,872,000. This includes \$717,000 held by IPTLH, representing the remaining balance from the \$1,500,000 in FF&E grant funding as noted above.
- Non-current assets consisting of capital and intangible assets, lease receivables, and construction in progress decreased by \$843,000. The primary cause of this drop was the downward adjustment of \$1,585,000 as a result of the lease and building transfers noted above and an offset by the FF&E purchases of \$817,000 for the Incubator.
- Current liabilities consisting of accounts payable, accrued expenses, and unearned revenue decreased by \$412,000 due to settlement of payables associated with the incubator construction.
- Non-current liabilities increased by \$1,357,000 as the line of credit from the FSU Research Foundation (FSURF) continued to be utilized to complete Incubator construction.
- Deferred inflows of resources decreased by \$2,210,000 due to transfer of the buildings resulting in downward adjustments of lease obligation.

Capital Asset and Debt Administration

The Authority's capital assets historically consisted of Authority buildings leased to a variety of clients including institutions of higher education, state agencies and departments, and private for-profit companies pursuing innovative technologies as well as the construction in progress for the Incubator.

Table 2

Statements of Revenues, Expenses, and Changes in Net Position
For the years ended September 30,
(in thousands)

	2024	2023 (as restated)	2022	Change 2024	Change 2023
Operating revenues	\$ 2,625	\$ 13,942	\$ 5,422	\$(11,317)	\$ 8,520
Operating expenses	(3,919)	(1,533)	(1,362)	(2,386)	(171)
Operating income (loss)	(1,294)	12,409	4,060	(13,703)	8,349
Nonoperating revenues (expenses)	(36)	35	27	(71)	8
Change in net position	(1,330)	12,444	4,087	(13,774)	8,357
Net position at the beginning of the year	24,053	11,609	7,608	12,444	4,001
Prior period adjustment	—	—	(86)	—	86
Net position restated	24,053	11,609	7,522	12,444	4,087
Net position at end of year	<u>\$ 22,723</u>	<u>\$ 24,053</u>	<u>\$ 11,609</u>	<u>\$ (1,330)</u>	<u>\$ 12,444</u>

Leon County Research and Development Authority Management's Discussion and Analysis (continued)

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- The 2023 “as restated” amounts include the IPTLH net position of \$33,000.
- FY 2024 operating revenues fell by \$11,317,000. This was attributed overwhelmingly to the \$12,817,000 drop in grant funding versus FY 2023. In addition, the Authority received the third and final \$268,000 under the 2020 OEV Agreement in exchange for a minimal cost lease to Danfoss Turbocor.
- Operating expenses in FY 2024 were higher by \$2,386,000 than FY 2023 largely due to transfer of capital assets and leasehold interests resulting in a loss of \$2,057,000 and increased depreciation and amortization of \$262,000 as a result of the Incubator being in-use effective April 2024.
- Net position at the end of FY 2024 decreased \$1,330,000 compared to 2023. However, cash and cash equivalents increased by \$142,000 as the final receipt of construction grant was collected along with the FF&E funding for the Incubator, and the FSURF line of credit was fully utilized.

Contacting the Authority's Financial Management

This financial report is designed to provide a general overview of the Authority's accountability for the money it receives. If you have questions about this report or need additional financial information, please contact the Leon County Research and Development Authority's office at 2051 E. Paul Dirac Drive, Tallahassee, Florida.

Submitted by,

Michael Kramer
Executive Director

David Ramsay
Treasurer

Leon County Research and Development Authority

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Statements of Net Position

As of September 30, 2024

	2024			2023
	Leon County Research and Development Authority	Innovation Park TLH, Inc.	Total	(as restated)
Assets and deferred outflows of resources				
Current assets:				
Cash and cash equivalents	\$ 2,155,655	\$ 716,617	\$ 2,872,272	\$ 2,729,698
Accounts receivable	70,688	-	70,688	1,342,562
Accrued interest receivable	-	-	-	1,151
Lease receivable	-	-	-	575,864
Prepaid expenses and other current assets	10,053	1,620	11,673	2,240
Due from other fund	1,395	-	1,395	27,961
Total current assets	2,237,791	718,237	2,956,028	4,679,476
Noncurrent assets:				
Other assets	-	-	-	16,794
Lease receivable, net of current portion	-	-	-	1,585,777
Construction in progress	-	-	-	20,561,158
Capital assets, net of accumulated depreciation	23,525,781	771,731	24,297,512	2,977,507
Total assets	25,763,572	1,489,968	27,253,540	29,820,712
Deferred outflows of resources:				
Pension	64,420	-	64,420	92,242
Total deferred outflows of resources	64,420	-	64,420	92,242
Total assets and deferred outflows of resources	\$ 25,827,992	\$ 1,489,968	\$ 27,317,960	\$ 29,912,954
Liabilities and deferred inflows of resources and net position				
Current liabilities:				
Accounts payable and accrued expenses	\$ 88,348	\$ -	\$ 88,348	\$ 473,848
Due to other fund	-	1,395	1,395	27,961
Total current liabilities	88,348	1,395	89,743	501,809
Noncurrent liabilities:				
Line of credit	4,148,480	-	4,148,480	2,729,783
Unearned revenue	24,095	-	24,095	16,693
Net pension liability	255,824	-	255,824	324,634
Total noncurrent liabilities	4,428,399	-	4,428,399	3,071,110
Total liabilities	4,516,747	1,395	4,518,142	3,572,919
Deferred inflows of resources:				
Leases	-	-	-	2,254,554
Pension	76,858	-	76,858	32,347
Total deferred inflows of resources	76,858	-	76,858	2,286,901
Net position:				
Net investment in capital assets	19,377,301	771,731	20,149,032	20,842,521
Restricted	-	816,596	816,596	367,169
Unrestricted	1,857,086	(99,754)	1,757,332	2,843,444
Total net position	21,234,387	1,488,573	22,722,960	24,053,134
Total liabilities, deferred inflows of resources and net position	\$ 25,827,992	\$ 1,489,968	\$ 27,317,960	\$ 29,912,954

See accompanying notes.

Leon County Research and Development Authority

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Statements of Revenues, Expenses, and Changes in Net Position

	Years ended September 30,			
	2024			2023
	Leon County Research and Development Authority	Innovation Park TLH, Inc.	Total	(as restated)
Operating revenues				
Leases	\$ 736,392	\$ -	\$ 736,392	\$ 658,761
Interest, leases	29,342	-	29,342	33,890
Common area management fees	83,450	-	83,450	81,019
Grant and other income	275,911	1,500,012	1,775,923	13,168,731
Total operating revenues	1,125,095	1,500,012	2,625,107	13,942,401
Operating expenses				
Salaries and employee benefits	537,604	-	537,604	583,266
Depreciation and amortization expense	492,941	44,865	537,806	275,666
Other expenses	784,187	2,451	786,638	673,738
Loss on transfer of capital assets and leasehold interests	2,057,039	-	2,057,039	-
Total operating expenses	3,871,771	47,316	3,919,087	1,532,670
Operating (loss) income	(2,746,676)	1,452,696	(1,293,980)	12,409,731
Nonoperating revenues (expenses)				
Interest income	80,265	2,238	82,503	65,189
Interest expense	(118,697)	-	(118,697)	(29,783)
Total nonoperating revenues (expenses)	(38,432)	2,238	(36,194)	35,406
Change in net position	(2,785,108)	1,454,934	(1,330,174)	12,445,137
Net position at beginning of year	24,019,495	33,639	24,053,134	11,607,997
Net position at end of year	\$ 21,234,387	\$ 1,488,573	\$ 22,722,960	\$ 24,053,134

See accompanying notes.

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Statements of Cash Flows

	Years ended September 30,			
	2024		2023	
	Leon County Research and Development Authority	Innovation Park TLH, Inc.	Total	Restated Summarized Totals
Operating activities				
Cash received from tenants	\$ 770,564	\$ -	\$ 770,564	\$ 788,140
Other cash receipts	1,551,368	1,490,689	3,042,057	12,724,255
Cash payments to suppliers for goods and services	(1,076,556)	(3,417)	(1,079,973)	(2,106,487)
Cash payments to employees	(534,081)	-	(534,081)	(504,836)
Net cash provided by operating activities	711,295	1,487,272	2,198,567	10,901,072
Investing activities				
Interest and dividends on investments	80,265	2,238	82,503	65,189
Net cash provided by investing activities	80,265	2,238	82,503	65,189
Capital and related financing activities				
Purchase and construction of capital assets	(2,621,920)	(816,596)	(3,438,516)	(15,009,499)
Proceeds from sale of capital assets	20	-	20	-
Draws on line of credit	1,300,000	-	1,300,000	2,700,000
Net cash used in capital and related financing activities	(1,321,900)	(816,596)	(2,138,496)	(12,309,499)
Net change in cash and cash equivalents	(530,340)	672,914	142,574	(1,343,238)
Cash and cash equivalents at beginning of year	2,685,995	43,703	2,729,698	4,072,936
Cash and cash equivalents at end of year	\$ 2,155,655	\$ 716,617	\$ 2,872,272	\$ 2,729,698
Reconciliation of operating income to net cash provided by operating activities				
Operating (loss) income	\$ (2,746,676)	\$ 1,452,696	\$ (1,293,980)	\$ 12,409,731
Adjustments to reconcile operating (loss) income to net cash provided by operating activities:				
Depreciation and amortization	492,941	44,865	537,806	275,665
Loss on disposal of capital assets	2,158,637	-	2,158,637	3,703
Changes in operating assets and liabilities:				
Accounts receivable	1,253,961	17,913	1,271,874	2,191,883
Accrued interest receivable	1,151	-	1,151	349
Lease receivable	2,161,641	-	2,161,641	401,106
Prepaid expenses and other current assets	(8,295)	(1,138)	(9,433)	(1,987)
Interfund due to/from	26,566	(26,566)	-	-
Accounts payable and accrued expenses	(385,672)	172	(385,500)	(1,430,761)
Unearned revenue	8,072	(670)	7,402	(2,628,560)
Net pension liability	3,523	-	3,523	78,430
Lease liability	(2,254,554)	-	(2,254,554)	(398,487)
Net cash provided by operating activities	\$ 711,295	\$ 1,487,272	\$ 2,198,567	\$ 10,901,072
Supplemental disclosures of cash flow information				
Interest accrued on line of credit	\$ 118,697	\$ -	\$ 118,697	\$ 29,783

See accompanying notes.

Leon County Research and Development Authority

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Notes to Financial Statements

Years ended September 30, 2024 and 2023

1. Summary of Significant Accounting Policies**Description of Organization**

The Leon County Research and Development Authority (the Authority) was created by the Leon County Board of County Commissioners pursuant to County Ordinance No. 80-68 in accordance with Section 159.703, *Florida Statutes*. The Authority was created for the purpose of promoting scientific research and development in affiliation with and related to the research and development activities of one or more state-based, accredited, public or private institutions of higher education; for the purpose of financing and refinancing capital projects related to the establishment of a research and development park in affiliation with one or more institutions of higher education, including facilities that complement or encourage the complete operation thereof, as defined by and in the manner provided by the Florida Industrial Development Financing Act; and for the purpose of fostering the economic development and broadening the economic base of a county in affiliation with one or more institutions of higher education.

The Authority has access to land within Leon County to perform any and all functions related or incidental to the operation of Innovation Park, Tallahassee (the Park). The Park is to provide a compatible location where selected applied research operations can be established to build upon and mutually benefit the economy of North Florida, the research capabilities of Florida A&M and Florida State Universities, and the services of Florida's capital city.

The Authority was notified on October 22, 1991, by the Office of the Comptroller, Department of Banking and Finance, State of Florida, that it had been reclassified from an independent to a dependent special district. The Authority is not considered by Leon County, its governing authority, to be a component unit of Leon County.

The accompanying financial statements present the Authority and its blended component unit, an entity for which the Authority is considered to be financially accountable.

Although a legally separate entity, a blended component unit, is, in substance, part of the Authority's operations. The one blended component unit of the Authority is Innovation Park TLH, Inc. d/b/a North Florida Innovation Labs (IP TLH). IP TLH was formed as a non-profit organization to nurture early stage companies by developing facilities, technology, and equipment for the North Florida Innovation Labs (NFIL), a technology incubator at Innovation Park. IP TLH is governed by the Authority.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The Authority follows Governmental Accounting Standards Board (GASB) financial reporting requirements for enterprise funds, which use the economic resources measurement focus and accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recognized when they are incurred.

Leon County Research and Development Authority

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Notes to Financial Statements

Years ended September 30, 2024 and 2023

1. Summary of Significant Accounting Policies (continued)

The Authority reports the following funds:

The *Leon County Research and Development Authority fund* accounts for the activities of the Park buildings and leasing activities as well as certain activities to promote scientific research and development within the Park.

The *Innovation Park TLH, Inc. fund* accounts for the activities of the Authority's component unit which supports the NFIL.

Revenue Recognition

Operating revenues – Operating revenues generally result from providing services in connection with ongoing operations. Operating revenues consist of lease, maintenance, management, and common area management fee revenues collected from tenants, as well as program fees and grant revenue. Operating revenues are recognized as revenue in the period earned. Interest revenue is recognized on the lease receivable and lease revenue from the deferred inflow of resources over the term of the lease.

Nonoperating revenues – Nonoperating revenues consist of interest earned on deposits held with financial institutions and are recognized as revenue in the period earned.

Cash and Cash Equivalents

Cash consists of demand deposits held at qualified public depositories, cash held with the State Treasury Special Purpose Investment Account (SPIA) investment pools, and cash held with the State Board of Administration (SBA) in the Florida PRIME investment pool (SBA PRIME). For reporting cash flows, the Authority considers all highly liquid investments with original maturities of three months or less to be cash equivalents. Under this definition, the Authority considers amounts invested in the State Treasury SPIA and SBA PRIME to be cash equivalents.

Qualified public depositories of public funds are required to provide collateral each month pursuant to Section 280.04, *Florida Statutes*. The collateral is held by the Florida Division of Treasury or other custodian with full legal rights maintained by the Florida Division of Treasury to transfer ownership. Any loss not covered by the pledged securities and deposit insurance would be assessed by the Florida Division of Treasury and paid by the other public depositories. Therefore, any amount of the Authority's demand deposits in excess of FDIC protection would be fully insured or collateralized.

Designated cash and cash equivalents consist of amounts for the completion of capital projects.

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Notes to Financial Statements

1. Summary of Significant Accounting Policies (continued)

Cash and Cash Equivalents (continued)

At September 30, 2024 and 2023, the Authority reported as cash equivalents at fair value \$0 and \$608,827, respectively, in the State Treasury SPIA investment pool representing ownership of a share of the pool, not the underlying securities. Pooled investments with the State Treasury are not registered with the Securities and Exchange Commission. Oversight of the pooled investments with the State Treasury is provided by the Treasury Investment Committee per Section 17.575, *Florida Statutes*. The authorized investment types are set forth in Section 17.57, *Florida Statutes*. The SPIA carried a credit rating of AA-f by Standard & Poor's, had an effective duration of 2.82 years and fair value factor of 1.1494 at September 30, 2022. Participants contribute to the Treasury Pool on a dollar basis. These funds are commingled and a fair value of the pool is determined from the individual values of the securities. The fair value of the securities is summed and a total pool fair value is determined. A fair value factor is calculated by dividing the pool's total fair value by the pool participant's total cash balances. The fair value factor is the ratio used to determine the fair value of an individual participant's pool balance. The Authority relies on policies developed by the State Treasury for managing interest rate risk or credit risk for this investment pool. The State Treasury may, at its sole option, require the Authority to maintain a minimum balance equal to 60% of the previous three months average balance. Withdrawals below the minimum balance will require six months' notice. Disclosures for the State Treasury SPIA investment pool are included in the notes to financial statements of the State of Florida's Comprehensive Annual Financial Report.

At September 30, 2024 and 2023, the Authority reported as cash equivalents at amortized cost \$2,044,005 and \$685,860, respectively, in the SBA PRIME investment pool, representing ownership of a share of the pool, not the underlying securities. Pooled investments with the SBA are not registered with the Securities and Exchange Commission, however SBA PRIME operates in conformity with the Securities and Exchange Commission's Rule 2a-7. Oversight of the pooled investments with the SBA is provided by a group of individuals that function as a Board of Trustees.

The Trustees appoint a nine-member Investment Advisory Council and a six member Florida PRIME Advisory Council. Both Councils are responsible for review of the Florida PRIME Investment Policy and any proposed changes prior to its presentation to the Trustees and will undertake other duties set forth in Applicable Florida Law. The authorized investment types are set forth in Section 215.44-215.47, *Florida Statutes*. The SBA PRIME carried a credit rating of AA-Am by Standard & Poor's and had a weighted average maturity of 21 days at September 30, 2024. All investments are stated at amortized cost, which in most cases approximates the market value of the securities. The objective of the Florida PRIME is to maintain a stable \$1.00 net asset value; however, the \$1.00 net asset value is not guaranteed or insured by the State of Florida. Participants may experience restrictions on withdrawals from 48 hours to 15 days. The withdrawal restrictions may not exceed 15 days. The SBA provides a separate audit of the SBA PRIME financial statements on their website www.sbafla.com/prime.

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Notes to Financial Statements

1. Summary of Significant Accounting Policies (continued)

Accounts Receivable

Accounts receivable consists of amounts due from tenants for leases, common area fees, maintenance fees, management fees, and amounts due from other governmental sources related to grants and commitments for construction projects.

The Authority provides an allowance for uncollectable accounts based upon the anticipated collectability of each specific account. The company recorded no allowances for the years September 30, 2024 and 2023.

Capital Assets

Capital assets are recorded at cost less accumulated depreciation. Depreciation is computed on the straight-line method over the estimated useful lives of the related assets. The estimated useful lives are as follows:

	<u>Useful Lives</u>
Buildings	10 – 40 years
Improvements	5 – 20 years
Equipment and furnishings	5 – 8 years

Beginning October 1, 1986, capital outlays for the construction of streets, parks, water and sewer lines, and other types of infrastructure expenditures are capitalized and included in improvements. To date, all such completed projects have been transferred to and accepted by the City of Tallahassee.

Pension

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows related to pensions, and pension expense, information about the fiduciary net position of the Florida Retirement System (FRS) and the Retiree Health Insurance Subsidy (HIS) and addition to/deduction from the FRS's and HIS's fiduciary net position have been determined on the same basis as they are reported by the FRS and HIS plans. Benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with benefit terms. Investments are reported at fair value.

Amortization

The costs of obtaining various building studies are capitalized as finite-lived intangible assets and amortized over the life of the asset using the straight line method.

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Notes to Financial Statements

1. Summary of Significant Accounting Policies (continued)**Subsequent Events**

The Authority has evaluated subsequent events through March 5, 2025, the date the financial statements were available to be issued. During the period from September 30, 2024 to March 5, 2025, the Authority did not have any material recognizable subsequent events other than described in Note 4.

Use of Estimates

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

Reclassification

Certain prior year amounts have been reclassified to conform to the current year presentation.

2. Ground Lease

The Authority entered into an agreement on January 28, 1980, with the State of Florida Board of Trustees of the Internal Improvement Trust Fund (the Board) to lease Park lands from the Board comprised of 207.92 acres for a period of 94 years. The agreement does not call for any lease payments from the Authority but specifies that the Park lands shall be used for research, design, development, light manufacturing and assembly, and educational and related purposes in furtherance of essential public purposes. In prior years, the Authority transferred its leasehold interest in approximately 33 acres to the Board. On March 18, 2014, the Authority transferred its leasehold interest in approximately 96 acres of developed and undeveloped Park land to the Board, who subsequently transferred the interest to Florida State University and Florida A&M University. Effective September 15, 2024, the Authority released its ground lease rights back to the Board for approximately 25 acres.

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Notes to Financial Statements

3. Retirement Plan**General Information about the Florida Retirement System (FRS)**

The FRS was created in Chapter 121, *Florida Statutes*, to provide a defined benefit pension plan for participating public employees. The FRS was amended in 1998 to add the Deferred Retirement Option Program (DROP) under the defined benefit plan and amended in 2000 to provide a defined contribution plan alternative to the defined benefit plan for FRS members effective July 1, 2002. This integrated defined contribution pension plan is the FRS Investment Plan. Chapter 112, *Florida Statutes*, established the Retiree Health Insurance Subsidy (HIS) Program, a cost-sharing multiple-employer defined benefit pension plan to assist retired members of any State-administered retirement system in paying the costs of health insurance.

Essentially all regular employees of the Authority are eligible to enroll as members of the State-administered FRS. Provisions relating to the FRS are established by Chapters 121 and 122, *Florida Statutes*; Chapter 112, Part IV, *Florida Statutes*; Chapter 238, *Florida Statutes*; and Florida Retirement System Rules, Chapter 60S, Florida Administrative Code; wherein eligibility, contributions, and benefits are defined and described in detail. Such provisions may be amended at any time by further action from the Florida Legislature. The FRS is a single retirement system administered by the Florida Department of Management Services, Division of Retirement, and consists of two cost-sharing multiple-employer defined benefit plans and other nonintegrated programs. A comprehensive annual financial report of the FRS, which includes its financial statements, required supplementary information, actuarial report, and other relevant information, is available from the Florida Department of Management Services' Web site (www.dms.myflorida.com).

The Authority's pension expense totaled \$53,141 and \$126,945 for the fiscal years ended September 30, 2024 and 2023, respectively.

Leon County Research and Development Authority

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Notes to Financial Statements

3. Retirement Plan (continued)**FRS Pension Plan**

The FRS Pension Plan (Plan) is a cost-sharing multiple-employer defined benefit pension plan, with a DROP for eligible employees. The general classes of membership are as follows:

Regular Class – Members of the FRS who do not qualify for membership in the other classes.

Senior Management Service Class (SMSC) – Members in senior management level positions.

Special Risk Class – Members who are employed as law enforcement officers and meet the criteria to qualify for this class.

Employees enrolled in the Plan prior to July 1, 2011, vest at six years of creditable service and employees enrolled in the Plan on or after July 1, 2011, vest at eight years of creditable service. All vested members, enrolled prior to July 1, 2011, are eligible for normal retirement benefits at age 62 or at any age after 30 years of service. All members enrolled in the Plan on or after July 1, 2011, once vested, are eligible for normal retirement benefits at age 65 or any time after 33 years of creditable service. Employees enrolled in the Plan may include up to four years of credit for military service toward creditable service. The Plan also includes an early retirement provision; however, there is a benefit reduction for each year a member retires before his or her normal retirement date. The Plan provides retirement, disability, death benefits, and annual cost-of-living adjustments to eligible participants.

DROP, subject to provisions of Section 121.091, *Florida Statutes*, permits employees eligible for normal retirement under the Plan to defer receipt of monthly benefit payments while continuing employment with an FRS-participating employer. An employee may participate in DROP for a period not to exceed 60 months after electing to participate, except that certain instructional personnel may participate for up to 96 months. During the period of DROP participation, deferred monthly benefits are held in the FRS Trust Fund and accrue interest. The net pension liability does not include amounts for DROP participants, as these members are considered retired and are not accruing additional pension benefits.

Benefits Provided

Benefits under the Plan are computed on the basis of age and/or years of service, average final compensation, and service credit. Credit for each year of service is expressed as a percentage of the average final compensation. For members initially enrolled before July 1, 2011, the average final compensation is the average of the five highest fiscal years' earnings; for members initially enrolled on or after July 1, 2011, the average final compensation is the average of the eight highest fiscal years' earnings. The total percentage value of the benefit received is determined by calculating the total value of all service, which is based on retirement plan and/or the class to which the member belonged when the service credit was earned. Members are eligible for in-line-of-duty or regular disability and survivors' benefits.

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Notes to Financial Statements

3. Retirement Plan (continued)

Benefits Provided (continued)

The following chart shows the percentage value for each year of service credit earned:

<u>Class, Initial Enrollment, and Retirement Age/Years of Service</u>	<u>% Value</u>
Regular Class members initially enrolled before July 1, 2011	
Retirement up to age 62 or up to 30 years of service	1.60
Retirement at age 63 or with 31 years of service	1.63
Retirement at age 64 or with 32 years of service	1.65
Retirement at age 65 or with 33 or more years of service	1.68
Regular Class members initially enrolled on or after July 1, 2011	
Retirement up to age 65 or up to 33 years of service	1.60
Retirement at age 66 or with 34 years of service	1.63
Retirement at age 67 or with 35 years of service	1.65
Retirement at age 68 or with 36 or more years of service	1.68
Special Risk Regular	
Service from December 1, 1970 through September 30, 1974	2.00
Service on or after October 1, 1974	3.00
Senior Management Service Class	2.00
Elected Officers' Class	3.00

As provided in Section 121.101, *Florida Statutes*, if the member is initially enrolled in the FRS before July 1, 2011, and all service credit was accrued before July 1, 2011, the annual cost-of-living adjustment is three percent per year. If the member is initially enrolled before July 1, 2011, and has service credit on or after July 1, 2011, there is an individually calculated cost-of-living adjustment. The annual cost-of-living adjustment is a proportion of three percent determined by dividing the sum of the pre-July 2011 service credit by the total service credit at retirement multiplied by three percent. Plan members initially enrolled on or after July 1, 2011, will not have a cost-of-living adjustment after retirement.

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Notes to Financial Statements

3. Retirement Plan (continued)

Contributions

Prior to July 1, 2011, the FRS was noncontributory for employees. Beginning July 1, 2011, employees who are not participating in DROP are required to contribute 3% of their salary to the FRS. The Authority is required to contribute at an actuarially-determined rate. Contribution rates as of July 1, 2024 are as follows:

<u>FRS Class</u>	<u>Percent of Gross Salary</u>	
	<u>Employee</u>	<u>Employer (1)</u>
Regular	3.00	13.63
Senior Management Services	3.00	34.52
Elected County, City, and Special District Officers	3.00	58.68
Special Risk	3.00	32.79
Special Risk Administrative Support Class	3.00	39.82
Elected Judges	3.00	45.45
Legislators, Governor/Cabinet, State Attorney	3.00	62.97
Reemployed Retiree	(2)	(2)

Notes: (1) These Employer rates include 2.00 percent for the postemployment health insurance subsidy. Also, employer rates, other than for DROP participants, include 0.06 percent for administrative costs of the Investment Plan.

(2) Contribution rates are dependent upon retirement class in which reemployed.

The Authority's contributions, including employee contributions, to the defined benefit pension plan totaled \$29,563 and \$32,397 for the fiscal years ended September 30, 2024 and 2023, respectively, excluding HIS plan contributions.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At September 30, 2024, the Authority reported a liability of \$114,180 for its proportionate share of the net pension liability. The net pension liability was measured as of September 30, 2024, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2024. The Authority's proportionate share of the net pension liability was based on the Authority's 2023-24 fiscal year contributions relative to the total 2023-24 fiscal year contributions of all participating members. At September 30, 2024, the Authority's proportionate share was 0.00000295156% percent, which was a decrease of 33.33% percent from its proportionate share measured as of September 30, 2023.

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Notes to Financial Statements

3. Retirement Plan (continued)

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (continued)

For the fiscal years ended September 30, 2024 and 2023, the Authority recognized pension expense of \$30,279 and \$56,642, respectively. In addition, the Authority reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

<u>Description</u>	Deferred Outflows of Resources		Deferred Inflows of Resources	
	2024	2023	2024	2023
Differences between expected and actual experience	\$ 11,535	\$ 16,563	\$ —	\$ —
Change of assumptions	15,649	11,500	—	—
Net difference between projected and actual earnings on FRS pension plan investments	-	7,367	—	—
Changes in proportion and differences between Authority FRS contributions and proportionate share of contributions	14,945	26,475	(46,432)	(11,634)
Authority FRS contributions subsequent to the measurement date	4,346	5,127	—	—
Total	<u>\$ 46,475</u>	<u>\$ 67,032</u>	<u>\$ (46,432)</u>	<u>\$ (11,634)</u>

The deferred outflows of resources related to pensions totaling \$4,346 and \$5,127 resulting from the Authority contributions subsequent to the measurement date, will be recognized as a reduction of the net pension liability in the fiscal years ended September 30, 2024 and 2023, respectively. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year ended September 30,</u>	
2025	\$ (4,549)
2026	12,056
2027	(9,014)
2028	(8,759)
2029	(1,625)
Thereafter	—
Total	<u>\$ (11,891)</u>

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Notes to Financial Statements

3. Retirement Plan (continued)

Actuarial Assumptions

The total pension liability in the June 30, 2024, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.40 percent
Salary increases	3.50 percent, including inflation
Investment rate of return	6.70 percent, net of pension plan investment expense, including inflation

Mortality rates were based on the PUB-2010 base table.

The actuarial assumptions used in the June 30, 2024 valuation were based on the results of an actuarial experience study for the period July 1, 2013, through June 30, 2018. As of June 30, 2022, the investment rate of return changed remained 6.70%. The maximum amortization period remains to be 20 years for all current and future amortization bases.

The long-term expected rate of return on pension plan investments was not based on historical returns, but instead is based on a forward-looking capital market economic model. The allocation policy's description of each asset class was used to map the target allocation to the asset classes shown below. Each asset class assumption is based on a consistent set of underlying assumptions, and includes an adjustment for the inflation assumption. The target allocation and best estimates of arithmetic and geometric real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation ¹</u>	<u>Annual Arithmetic Return</u>	<u>Compound Annual (Geometric) Return</u>	<u>Standard Deviation</u>
Cash equivalents	1.00%	2.90%	2.90%	1.10%
Fixed income	19.80%	4.50%	4.40%	3.40%
Global equity	54.00%	8.70%	7.10%	18.10%
Real estate	10.30%	7.60%	6.60%	14.80%
Private equity	11.10%	11.60%	8.80%	26.30%
Strategic investments	3.80%	6.30%	6.10%	7.70%
Total	100%			
Assumed Inflation – Mean			2.4%	1.4%

¹ As outlined in the 2023 Actuarial Valuation Report.

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Notes to Financial Statements

3. Retirement Plan (continued)

Discount Rate

The discount rate used to measure the total pension liability was 6.70 percent. The plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate for calculating the total pension liability is equal to the long-term expected rate of return.

Sensitivity of the Authority's Proportionate Share of the Net Position Liability to Changes in the Discount Rate

The following presents the Authority's proportionate share of the net pension liability calculated using the discount rate of 6.70 percent, as well as what the Authority's proportionate share of the net pension liability would be if it were calculated using a discount rate that is one percentage point lower (5.70 percent) or one percentage point higher (7.70 percent) than the current rate:

	1% Decrease (5.70%)	Current Discount Rate (6.70%)	1% Increase (7.70%)
Authority's proportionate share of the net pension liability - FRS	\$ 200,839	\$ 114,180	\$ 41,585

Pension Plan Fiduciary Net Position

Detailed information about pension plan's fiduciary net position is available in the separately issued FRS Pension Plan and Other State-Administered Systems Comprehensive Annual Financial Report.

HIS Pension Plan

The HIS Pension Plan (HIS Plan) is a cost-sharing multiple-employer defined benefit pension plan established under Section 112.363, *Florida Statutes*, and may be amended by the Florida Legislature at any time. The benefit is a monthly payment to assist retirees of State-administered retirement systems in paying their health insurance costs and is administered by the Florida Department of Management Services, Division of Retirement.

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Notes to Financial Statements

3. Retirement Plan (continued)**Benefits Provided**

For the fiscal years ended September 30, 2024 and 2023, eligible retirees and beneficiaries received a monthly HIS payment equal to the number of years of creditable service completed at the time of retirement multiplied by \$7.50 through June 30, 2025. The payments are at least \$45 but not more than \$225 per month through June 30, 2025, pursuant to Section 112.363, *Florida Statutes*. To be eligible to receive a HIS benefit, a retiree under a State-administered retirement system must provide proof of health insurance coverage, which can include Medicare.

Contributions

The HIS Plan is funded by required contributions from FRS participating employers as set by the Florida Legislature. Employer contributions are a percentage of gross compensation for all active FRS members. For the fiscal year ended September 30, 2023, the contribution rate was 1.66 percent of payroll pursuant to section 112.363, *Florida Statutes*. The Authority contributed 100 percent of its statutorily required contributions for the current and preceding three years. HIS Plan contributions are deposited in a separate trust fund from which HIS payments are authorized. HIS Plan benefits are not guaranteed and are subject to annual legislative appropriation. In the event the legislative appropriation or available funds fail to provide full subsidy benefits to all participants, benefits may be reduced or canceled.

The Authority's contributions to the HIS Plan totaled \$7,857 and \$6,515 for the fiscal years ended September 30, 2024 and 2023.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At September 30, 2024, the Authority reported a net pension liability of \$141,645 for its proportionate share of the net pension liability. The net pension liability was measured as of September 30, 2024, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2024. The Authority's proportionate share of the net pension liability was based on the Authority's 2023-24 fiscal year contributions relative to the total 2023-24 fiscal year contributions of all participating members. At September 30, 2024, the Authority's proportionate share was 0.00000944240 percent, which was an increase of 1.17 percent from its proportionate share measured as of September 30, 2023.

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Notes to Financial Statements

3. Retirement Plan (continued)

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (continued)

For the fiscal years ended September 30, 2024 and 2023, the Authority recognized HIS expense of \$10,662 and \$60,700, respectively. In addition, the Authority reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

Description	Deferred Outflows of Resources		Deferred Inflows of Resources	
	2024	2023	2024	2023
Differences between expected and actual experience	\$ 1,368	\$ 2,170	\$ (272)	\$ (348)
Change of assumptions	2,507	3,897	(16,769)	(12,844)
Net difference between projected and actual earnings on HIS pension plan investments	–	77	(51)	–
Changes in proportion and differences between Authority HIS contributions and proportionate share of HIS contributions	12,085	16,931	(5,745)	(7,521)
Authority contributions subsequent to the measurement date	1,984	2,134	–	–
Total	<u>\$ 17,944</u>	<u>\$ 25,209</u>	<u>\$ (22,837)</u>	<u>\$ (20,713)</u>

The deferred outflows of resources totaling \$1,984 and \$2,134 was related to pensions resulting from Authority contributions subsequent to the measurement date and will be recognized as a reduction of the net pension liability in the fiscal years ending September 30, 2024 and 2023, respectively. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended September 30,	
2025	\$ 1,043
2026	(1,943)
2027	(3,525)
2028	(1,426)
2029	(702)
Thereafter	(324)
Total	<u>\$ (6,877)</u>

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Notes to Financial Statements

3. Retirement Plan (continued)

Actuarial Assumptions

The total pension liability in the June 30, 2024, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.40 percent
Salary increases	3.50 percent, including inflation
Municipal bond rate	3.93 percent

Mortality rates were based on the PUB-2010 base table.

The HIS Program has a valuation performed biennially that is updated for GASB reporting in the year a valuation is not performed. The most recent experience study for the FRS Pension Plan was completed in 2019 for the period July 1, 2013, through June 30, 2018. Because the HIS Program is funded on a pay-as-you-go basis, no experience study has been completed for that program. The actuarial assumptions that determined the total pension liability for the HIS Program were based on certain results of the most recent experience study for the FRS Pension Plan.

Discount Rate

The discount rate used to measure the total pension liability was 3.93 percent. In general, the discount rate for calculating the total pension liability is equal to the single rate equivalent to discounting at the long-term expected rate of return for benefit payments prior to the projected depletion date. Because the HIS benefit is essentially funded on a pay-as-you-go basis, the depletion date is considered to be immediate, and the single equivalent discount rate is equal to the municipal bond rate selected by the plan sponsor. The Bond Buyer General Obligation 20-Bond Municipal Bond Index was adopted as the applicable municipal bond index.

Sensitivity of the Authority's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the Authority's proportionate share of the net pension liability calculated using the discount rate of 3.93 percent, as well as what the Authority's proportionate share of the net pension liability would be if it were calculated using a discount rate that is one percentage point lower (2.93 percent) or one percentage point higher (3.93 percent) than the current rate:

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Notes to Financial Statements

3. Retirement Plan (continued)

Sensitivity of the Authority's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate (continued)

	1% Decrease (2.93%)	Current Discount Rate (3.93%)	1% Increase (4.93%)
Authority's proportionate share of the net pension liability – HIS	\$ 161,245	\$ 141,645	\$ 125,374

Pension Plan Fiduciary Net Position

Detailed information about pension plan's fiduciary net position is available in the separately issued FRS Pension Plan and Other State-Administered Systems Comprehensive Annual Financial Report.

FRS Investment Plan

The State Board of Administration (SBA) administers the defined contribution plan officially titled the FRS Investment Plan (Investment Plan). The Investment Plan is reported in the SBA's annual financial statements and in the State of Florida Comprehensive Annual Financial Report.

As provided in Section 121.4501, *Florida Statutes*, eligible FRS members may elect to participate in the Investment Plan in lieu of the FRS defined benefit plan. Authority employees already participating in DROP are not eligible to participate in the Investment Plan. Employer and employee contributions are defined by law, but the ultimate benefit depends in part on the performance of investment funds. Service retirement benefits are based upon the value of the member's account upon retirement. Benefit terms, including contribution requirements, are established and may be amended by the Florida Legislature. The Investment Plan is funded with the same employer and employee contributions rates, that are based on salary and membership class (Regular Class, Senior Management Service Class, etc.), as the FRS defined benefit plan. Contributions are directed to individual member accounts, and the individual members allocate contributions and account balances among various approved investment choices. Costs of administering the plan, including the FRS Financial Guidance Program, are funded through an employer contribution of 0.06 percent of payroll and by forfeited benefits of plan members.

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Notes to Financial Statements

3. Retirement Plan (continued)**FRS Investment Plan (continued)**

For all membership classes, employees are immediately vested in their own contributions and are vested after one year of service for employer contributions and investment earnings regardless of membership class. If an accumulated benefit obligation for service credit originally earned under the FRS Pension Plan is transferred to the Investment Plan, the member must have the years of service required for FRS Pension Plan vesting (including the service credit represented by the transferred funds) to be vested for these funds and the earnings on the funds. Non-vested employer contributions are placed in a suspense account for up to five years. If the employee returns to FRS-covered employment within the five year period, the employee will regain control over their account. If the employee does not return within the five year period, the employee will forfeit the accumulated account balance. For the fiscal year ended September 30, 2024 and 2023, the information for the amount of forfeitures was unavailable from the SBA; however, management believes that these amounts, if any, would be immaterial to the Authority.

After termination and applying to receive benefits, the member may rollover vested funds to another qualified plan, structure a periodic payment under the Investment Plan, receive a lump-sum distribution, leave the funds invested for future distribution, or any combination of these options. Disability coverage is provided in which the member may either transfer the account balance to the FRS Pension Plan when approved for disability retirement to receive guaranteed lifetime monthly benefits under the FRS Pension Plan, or remain in the Investment Plan and rely upon that account balance for retirement income.

The Authority's Investment Plan pension expense totaled \$12,199 and \$9,602 for the fiscal years ended September 30, 2024 and 2023.

Deferred Compensation Program

On November 18, 1997, the Authority adopted the National Association of Counties Deferred Compensation Program pursuant to Section 457 of the Internal Revenue Code (IRC). The deferred compensation plan allows for the voluntary participation of all eligible employees of the Authority. All assets of this plan, including all deferred amounts, property, and rights purchased with deferred amounts, and all income attributable to such deferred amounts, property, or rights, other than assets held in annuity contracts, will be held in a custodial account described in IRC Section 457(g).

The custodian shall hold the assets for the exclusive benefit of the participants and beneficiaries and the assets may not be diverted to any other use. Authority contributions to the plan for the years ended September 30, 2024 and 2023 were \$0 and \$2,147, respectively.

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Notes to Financial Statements

4. Commitments and Contingencies

Master Plan Update and Future Park Development – The Authority’s Planned Unit Development (PUD) master development plan for the Park was amended and approved May 15, 2013. As of September 30, 2024 and 2023, \$939,865 has been incurred and capitalized as park development costs. The costs are being amortized over a period of 10 years. Accumulated amortization of these costs is \$826,551 and \$803,405 as of September 30, 2024 and 2023, respectively. Such costs are for various projects including Park amenities, a business incubator program, PUD/DRI, landscaping and park beautification, and other miscellaneous expenses.

On May 26, 2015, Danfoss and the Authority entered into a ground lease for Lots 1D, 2D and 3D through January 28, 2074 for \$1.00 per year. Effective September 27, 2017, the ground lease was amended to add Lot 1E to the lease.

On December 18, 2020, Danfoss and the Authority amended the ground lease to add Lot 4E for no additional rent through January 28, 2074. Concurrently, Danfoss and the Authority entered into another ground lease for approximately 12 acres of land owned by the Authority (Outparcel) and adjacent to Lot 4E for no additional rent through January 28, 2074. The new ground lease requires the construction of a 65,000 to 90,000 square feet building within 60 months.

Subsequent to year end, on December 17, 2024, the Authority released its ground lease rights back to the Board on these parcels (1D, 2D, 3D, 1E, and 4E)

In connection with these new leases, on December 24, 2020, the Authority entered into a Memorandum of Understanding (MOU) with the Tallahassee-Leon County Office of Economic Vitality (OEV) where OEV committed to pay the Authority \$805,000 following Danfoss’ completion of milestones related to its construction commitments contained in the December 18, 2020 Lot 4E lease amendment and Outparcel ground lease. The Authority agreed to use the funds for activities related to maximization and readiness of its land and buildings and targeted recruitment of businesses to Innovation Park. On December 24, 2020, the Authority met its performance obligation by conveying the leaseholds interests to Danfoss. Effective October 2021, the initial milestone was met when Danfoss broke ground on the project. Effective June 30, 2023, the second milestone was met when site work, preparation of slab on grade, and build out of steel framing was 100% complete. Effective July 2024, the final milestone was met as the completion of the building was finalized. At these times, the Authority recognized revenue in the form of the payments from OEV for these milestones of \$268,000 and \$268,500 each, during the fiscal years ending September 30, 2024 and 2023, respectfully. This revenue, net of the Authority’s expenses under the MOU, totaling \$43,073 was recorded as restricted net position of \$367,169 as of September 30, 2023. Concurrently with reaching the final milestone, 100% of the net revenues were reclassified to unrestricted as of September 30, 2024.

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Notes to Financial Statements

4. Commitments and Contingencies (continued)

North Florida Innovation Labs Facility (NFIL) – On September 17, 2020, the Authority was awarded a grant for approximately \$10 million from the U.S. Department of Commerce, Economic Development Administration (the EDA). Effective March 2022, the EDA increased the grant award to approximately \$12.4 million. The Authority also received commitments for matching funds from other parties totaling \$5.1 million. The funds will be used to build a 40,000 square foot business incubator on Authority land in Innovation Park. Design work on the project began in April 2021 with construction beginning in May 2022 and completion finalized in April 2024. At September 30, 2023 \$20,561,158 had been expended on the project and was included in construction in progress in the accompanying statements of net position. As of April 2024, the total amount expended of \$22,986,574 was reclassified to depreciable capital assets. Grant income related to this project for the years ended September 30, 2024 and 2023 totaled \$0 and \$12,816,570, respectively, and is included in grant and other income on the accompanying statements of revenues, expenses, and changes in net position. The Authority recorded an amount due from the EDA of \$0 and \$1,239,668 at September 30, 2024 and 2023, respectively, which is included in accounts receivable on the accompanying statements of net position.

On March 30, 2022, the Authority entered into a line of credit loan agreement with the Florida State University Research Foundation to provide the Authority funds to assist in the construction of the NFIL. The line of credit consists of two notes for \$3,000,000 and \$1,000,000 at annual fixed interest rates of 2.98% and 4.5%, respectively. The line of credit was drawn on during construction, which was completed in April 2024. The first year of payments will be interest only due beginning June 2025 with the remainder of the loan amortized over 12 years beginning of June 2026. The balance due on the line of credit at September 30, 2024 and 2023 was \$4,148,480 and \$2,729,783, respectively, which includes accrued interest of \$148,480 and \$29,783, respectively.

In December 2023, the Authority executed a non-binding Memorandum of Understanding (MOU) with the Florida Agricultural and Mechanical University (FAMU) Board of Trustees and Florida State University (FSU) Board of Trustees where the Authority would assign its interest in the buildings, improvements, and land located at Innovation Park to FAMU and FSU in order for Authority to focus its efforts on supporting the developing of new knowledge, advancing technology, and promoting economic development in Leon County. Effective September 30, 2024, elements of the MOU were partially consummated via a formal delegation of authority action and an executed partial release of leasehold interests which transferred certain leasehold interests in Innovation Park to FAMU and FSU. As of [NEED DATE], there have been no actions or formal releases executed to officially transfer the park development assets or the NFIL.

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5. Operating Leases*Phipps Building*

The agreement with the Florida Department of Transportation (FDOT) for the Phipps Building was for 14,661 square feet beginning June 1, 2007, through September 30, 2022, with an option to renew for an additional five-year term. On February 5, 2021, the Authority and FDOT amended the lease to terminate the renewal option and extend the lease through September 30, 2037. Effective October 1, 2022, monthly lease payments were \$8,739. The leasehold interests were transferred September 15, 2024 in accordance with the previously mentioned MOU.

Collins Building

On June 12, 2007, the Authority entered into an agreement with the Florida Department of Agriculture and Consumer Services (FDACS) for 25% of the Collins Building. The agreement was for 6,126 square feet beginning July 1, 2007, through June 30, 2022, with an option to renew for an additional five-year term. The agreement was first amended, effective May 31, 2016, to reduce the leased space to 1,926 square feet and to eliminate the renewal option. The lease was amended again, effective July 1, 2021, to require monthly payments of \$3,351 through June 30, 2027. The leasehold interests were transferred September 15, 2024 in accordance with the previously mentioned MOU.

On August 1, 2019, the Authority entered into an agreement with Reclaim Pharmaceutical Waste Management, LLC d/b/a Quarry Bio (Quarry Bio) for 1,070 square feet in the Collins Building. The agreement was renewed effective August 1, 2022 and required monthly lease payments of \$1,650 through maturity on July 31, 2023. The lease was renewed again in August 2023, requiring monthly payments of \$2,016, escalating annually through maturity on July 31, 2026. The leasehold interests were transferred September 15, 2024 in accordance with the previously mentioned MOU.

During the years ended September 30, 2024 and 2023, the Authority recognized other short-term lease revenues from space in the Collins Building in the amount of \$25,462 and \$26,767, respectively, of which the leasehold interests were transferred September 15, 2024 in accordance with the previously mentioned MOU.

Johnson Building

On February 18, 2015, the Authority entered into a lease agreement with the Government of the United States of America with monthly lease payments, annually adjusted for inflation, through February 17, 2020. Effective February 17, 2020, the lease was automatically extended through February 17, 2025 with monthly lease payments of which began March 31, 2020. The adjusted monthly payment was \$25,733, and \$25,581 during the years ended September 30, 2024 and 2023, respectively. The leasehold interests were transferred September 15, 2024 in accordance with the previously mentioned MOU.

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5. Operating Leases (continued)*Morgan Building*

On March 23, 2020, the Authority entered into a lease agreement with the Florida State University Board of Trustees for the use of 4,003 square feet in the Morgan Building with monthly lease payments of \$4,982 beginning May 1, 2020 through April 30, 2021. Effective May 1, 2021 through the expiration date of April 30, 2025, the payments increased to \$5,132. The leasehold interests were transferred September 15, 2024 in accordance with the previously mentioned MOU.

On February 12, 2021, the Authority entered into a lease agreement with CareerSource Capital Region for the use of 4,971 square feet in the Morgan Building with monthly lease payments of \$6,628 beginning March 31, 2021 through February 29, 2024. Effective April 1, 2021 through the expiration date, the leased space was increased to 5,221 square feet and payments increased to \$6,961. The leasehold interests were transferred September 15, 2024 in accordance with the previously mentioned MOU.

On March 30, 2023, the Authority entered into a lease agreement with the Florida State University Board of Trustees for the use of 1,973 square feet in the Morgan Building with monthly lease payments of \$2,795, escalating up to \$2,965 at maturity through August 31, 2026. The leasehold interests were transferred September 15, 2024 in accordance with the previously mentioned MOU.

During the years ended September 30, 2024 and 2023, the Authority recognized other short-term lease revenues from space in the Morgan Building in the amount of \$86,430 and \$18,185, respectively, of which the leasehold interests were transferred September 15, 2024 in accordance with the previously mentioned MOU.

Knight Building

During the years ended September 30, 2024 and 2023, the Authority also recognized other short-term lease revenues from space in the Knight Building in the amount of \$10,944 and \$11,058, respectively, of which the leasehold interests were transferred September 15, 2024 in accordance with the previously mentioned MOU.

Common Area Management Fees

The Authority maintains all of the common area in the Park. Owners of long-term leases purchased from the Authority and certain other tenants are charged an annual common area fee based on the Park's direct expenses and adjusted annual administrative overhead costs divided by the developable acres. For the years ended September 30, 2024 and 2023, the Authority recognized common area revenue in the amount of \$83,450 and \$81,019, respectively.

Resident and Virtual Memberships

In connection with various Business Incubator memberships, the Authority has entered into various short-term license agreements that include the use of space within the NFIL building. The Authority recognized revenues from these agreements of \$31,003 and \$22,707 during the years ended September 30, 2024 and 2023, respectively.

Leon County Research and Development Authority

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Notes to Financial Statements

6. Capital Assets

Following is a summary of the changes in capital assets for the year ending September 30, 2024:

Descriptions	Balance at September 30, 2023	Additions	Transfers	Deletions	Balance at September 30, 2024
Buildings	\$ 9,259,549	\$ –	\$22,986,574	(9,259,549)	\$ 22,986,574
Equipment and furnishings	88,187	816,596	–	(66,155)	838,628
Park and development costs	939,865	–	–	–	939,865
Total capital assets subject to depreciation	10,287,601	816,596	22,986,574	(9,325,704)	24,765,067
Accumulated depreciation	(7,946,015)	(530,709)	–	7,373,248	(1,103,476)
Total capital assets subject to depreciation, net	2,341,586	285,887	22,986,574	(1,952,456)	23,661,591
Construction in progress	20,561,158	2,425,416	(22,986,574)	–	–
Land	635,921	–	–	–	635,921
Total capital assets, net	\$ 23,538,665	\$ 2,711,303	\$ –	\$(1,952,456)	\$ 24,297,512

Depreciation expense was \$530,709 and \$268,238 for the years ended September 30, 2024 and 2023, respectively

7. Risk Management

The Authority is exposed to various risks of loss associated with normal operations and has purchased commercial insurance to mitigate such risks.

8. Interfund Balances

Interfund balances represent payments due from other funds responsible for particular expenditures to the funds that initially pay for them. Interfund balances are due and payable within one year.

Leon County Research and Development Authority

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Notes to Financial Statements

8. Interfund Balances (continued)

Interfund receivable and payable balances are as follows as of September 30:

Fund	2024	
	Interfund Receivable	Interfund Payable
Leon County Research and Development Authority	\$ 1,395	\$ –
Innovation Park TLH, Inc.	–	1,395
	<u>\$ 1,395</u>	<u>\$ 1,395</u>

Fund	2023	
	Interfund Receivable	Interfund Payable
Leon County Research and Development Authority	\$ 27,961	\$ –
Innovation Park TLH, Inc.	–	27,961
	<u>\$ 27,961</u>	<u>\$ 27,961</u>

9. Related Party Transactions

During the years ended September 30, 2024 and 2023, the Authority entered a marketing services contract with a tenant. Total expenses for the years were \$20,000 and \$16,500, respectively. As of September 30, 2024, the contract with this tenant had expired.

10. Error Correction

During the year ended September 30, 2024, as a result of evaluation of GASB guidance on the reporting of component units, the Authority determined that certain balances related to the blended component unit, Innovation Park TLH, Inc. (IP TLH), had not been presented in accordance with GASB guidance, and, accordingly, restated prior period balances. There was no adjustment to opening net position as of October 1, 2022 as the component unit had insignificant activity in periods prior to the year ending September 30, 2023. The Authority had previously recognized IP TLH balances and transactions as a separate reportable entity. As a result of this correction, the Authority restated total assets and deferred outflows of resources by \$62,098, total liabilities by \$28,459, and total net position by \$33,639 as of September 30, 2023.

Other Required Supplementary Information

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Leon County Research and Development Authority

Required Supplementary Information

Year ended September 30, 2024

Schedule of Proportionate Share of Net Pension Liability -
Florida Retirement System
Last 10 Fiscal Years
(Unaudited)

	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
Proportion of the net pension liability	0.000295%	0.000443%	0.000440%	0.000507%	0.000370%	0.000349%	0.000275%	0.000216%	0.000159%	0.000233%
Proportionate share of the net pension liability	\$ 114,180	\$ 176,407	\$ 163,763	\$ 38,279	\$ 160,349	\$ 120,351	\$ 82,749	\$ 63,936	\$ 40,209	\$ 30,111
Covered-employee payroll	376,036	385,411	313,130	320,440	322,816	318,288	275,517	199,722	179,219	168,450
Proportionate share of the net pension liability as a percentage of its covered-employee payroll	30.36%	45.77%	52.30%	11.95%	49.67%	37.81%	30.03%	32.01%	22.44%	17.88%
Plan fiduciary net position as a percentage of the total pension liability	83.70%	82.38%	82.89%	96.40%	78.85%	82.61%	84.26%	83.89%	84.88%	92.00%

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Leon County Research and Development Authority

Required Supplementary Information

Year ended September 30, 2024

Schedule of Contributions -
Florida Retirement System
Last 10 Fiscal Years
(Unaudited)

	Year Ending September 30,									
	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
Contractually required contribution	\$ 16,714	\$ 21,297	\$ 18,781	\$ 19,305	\$ 12,292	\$ 10,836	\$ 7,829	\$ 5,627	\$ 3,883	\$ 5,684
Contributions in relation to the contractually required contribution	\$ (16,714)	\$ (21,297)	\$ (18,781)	\$ (19,305)	\$ (12,292)	\$ (10,836)	\$ (7,829)	\$ (5,627)	\$ (3,883)	\$ (5,684)
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered-employee payroll	\$ 376,036	\$ 385,411	\$ 313,130	\$ 320,440	\$ 322,816	\$ 318,288	\$ 275,517	\$ 179,219	\$ 168,450	\$ 113,542
Contributions as a percentage of covered-employee payroll	4.44%	5.53%	6.00%	6.02%	3.81%	3.40%	2.84%	3.14%	2.31%	5.01%

See report of independent auditors.

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Leon County Research and Development Authority

Required Supplementary Information

Year ended September 30, 2024

Schedule of Proportionate Share of Net Pension Liability -
Health Insurance Subsidy Program
Last 10 Fiscal Years
(Unaudited)

		Year Ending September 30,									
		2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
Proportion of the net pension liability		0.00094%	0.00093%	0.00084%	0.00093%	0.00093%	0.00094%	0.00076%	0.00063%	0.00055%	0.00055%
Proportionate share of the net pension liability	\$	141,645	\$ 148,228	\$ 89,473	\$ 114,172	\$ 113,153	\$ 105,545	\$ 80,450	\$ 67,122	\$ 64,459	\$ 55,965
Covered-employee payroll		376,036	385,411	313,130	320,440	322,816	318,288	275,517	199,722	179,219	168,450
Proportionate share of the net pension liability as a percentage of its covered-employee payroll		37.67%	38.46%	28.57%	35.63%	35.05%	33.16%	29.20%	33.61%	35.97%	33.22%
Plan fiduciary net position as a percentage of the total pension liability		4.80%	4.12%	4.81%	3.56%	3.00%	2.63%	2.15%	1.64%	0.97%	0.50%

See report of independent auditors.

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Leon County Research and Development Authority

Required Supplementary Information

Year ended September 30, 2024

Schedule of Contributions -
Health Insurance Subsidy Program
Last 10 Fiscal Years
(Unaudited)

	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
Contractually required contribution	\$ 7,994	\$ 6,140	\$ 5,111	\$ 5,471	\$ 5,340	\$ 5,238	\$ 4,122	\$ 3,322	\$ 2,835	\$ 2,098
Contributions in relation to the contractually required contribution	(7,994)	(6,140)	(5,111)	(5,471)	(5,340)	(5,238)	(4,122)	(3,322)	(2,835)	(2,098)
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered-employee payroll	\$ 376,036	\$ 385,411	\$ 313,130	\$ 320,440	\$ 322,816	\$ 318,288	\$ 275,517	\$ 199,722	\$ 179,219	\$ 168,450
Contributions as a percentage of covered-employee payroll	2.13%	1.59%	1.63%	1.71%	1.65%	1.65%	1.50%	1.66%	1.58%	1.25%

See report of independent auditors.

Other Reports

**Report of Independent Auditors on Internal Control Over Financial Reporting and
on Compliance and Other Matters Based on an Audit of Financial Statements
Performed in Accordance with *Government Auditing Standards***

The Board of Governors
Leon County Research and Development Authority

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*), the financial statements of the Leon County Research and Development Authority (the Authority), which comprise the statement of net position as of September 30, 2024, and the related statements of revenues, expenses, and changes in net position, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated NEED DATE.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Authority's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

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Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Authority's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Tallahassee, Florida
March 5, 2025

Report of Independent Auditors on Compliance for the Major State Program and
on Internal Control Over Compliance Required by Chapter 10.650, *Rules of the
Auditor General*

The Board of Governors
Leon County Research and Development Authority

Report on Compliance for the Major State Program

Opinion on the Major State Program

We have audited the Leon County Research and Development Authority's (the Authority) compliance with the types of compliance requirements identified as subject to audit in the Department of Financial Services' *State Projects Compliance Supplement* that could have a direct and material effect on the Authority's major state program for the year ended September 30, 2024. The Authority's major state program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the Authority complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect of its major state program for the year ended September 30, 2024.

Basis for Opinion on the Major State Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Chapter 10.650, *Rules of the Auditor General*. Our responsibilities under those standards and Chapter 10.650, *Rules of the Auditor General* are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Authority and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for the major state program. Our audit does not provide a legal determination of the Authority's compliance with the compliance requirements referred to above.

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Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the Authority 's state program.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Authority 's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and Chapter 10.650, *Rules of the Auditor General* will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Authority 's compliance with the requirements of the major state program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and Chapter 10.650, *Rules of the Auditor General*, we:

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Authority 's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- obtain an understanding of the Authority 's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with Chapter 10.650, *Rules of the Auditor General*, but not for the purpose of expressing an opinion on the effectiveness of the Authority 's internal control over compliance. Accordingly, no such opinion is expressed.

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We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Chapter 10.650, *Rules of the Auditor General*. Accordingly, this report is not suitable for any other purpose.

Tallahassee, Florida
March 5, 2025

Leon County Research and Development Authority
Schedule of Expenditures of State Financial Assistance
Year ended September 30, 2024

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<u>State Agency and Program Title</u>	<u>CSFA Number</u>	<u>Contract Number</u>	<u>Total Expenditures</u>
<u>Florida Department of Education</u>			
<u>Passed through Tallahassee State College:</u>			
Furniture, Fixtures, and Equipment for the North Florida Innovation Lab	DOE.XXX	N/A	\$ 816,596
Total Expenditures of State Financial Assistance			<u>\$ 816,596</u>

Note 1 - This Schedule of Expenditures of State Financial Assistance (the Schedule) includes the State grant activity of the Leon County Research and Development Authority (the Authority) under projects of the State of Florida for the year ended September 30, 2024, and is presented on the accrual basis of accounting. The information in this Schedule is presented in accordance with the requirements of Chapter 10.650, *Rules of the Auditor General*. Therefore, some amounts presented in the Schedule may differ from amounts presented in, or used in the presentation of, the basic financial statements. Because this schedule presents only a selected portion of the operations of the Authority, it is not intended to and does not present the net position, changes in net position, or cash flows of the Authority.

Note 2 - Amounts included on this Schedule include only the expenditures of State Financial Assistance received directly from an awarding agency. The amounts on the accompanying statement of revenues, expenses, and changes in net position include additional expenditures associated with other resources committed by the Authority for the purpose of fulfilling the grant programs.

Note 3 - Grant monies received and disbursed by the Authority are subject to review by the grantor agencies. Such audits may result in requests for reimbursement due to disallowed expenditures. Based upon prior experience, the Authority does not believe that such disallowance, if any, would have a material effect on the financial position of the Authority. As of September 30, 2024, there were no material questioned or disallowed costs as a result of grant audits in process or completed.

Note 4 - The Authority did not receive any state noncash assistance for the fiscal year ended September 30, 2024.

Note 5 - There were no amounts transferred to subrecipients during the year ended September 30, 2024.

See report of independent auditors.

Leon County Research and Development Authority

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Schedule of Findings and Questioned Costs
 Relating to State Financial Assistance

Year ended September 30, 2024

Section I -- Summary of Auditor's Results

Financial Statements

Type of auditor's report issued:	Unmodified
Internal control over financial reporting:	
Material weakness(es) identified?	No
Significant deficiency(ies) identified?	None reported
Noncompliance material to financial statements noted?	No

State Projects

Internal control over major projects:	
Material weakness(es) identified?	No
Significant deficiency(ies) identified?	None reported
Type of auditor's report issued on compliance for major projects?	Unmodified
Any audit findings disclosed that are required to be reported in accordance with Chapter 10.650, <i>Rules of the Auditor General</i>	No
Identification of major state projects:	

CSFA Number
 DOE.XXX

State Project
 Furniture, Fixtures, and Equipment for the
 North Florida Innovation Lab

Dollar threshold used to distinguish between Type A and Type B programs:	\$300,000
Auditee qualified as low risk auditee?	No

(continued)

Leon County Research and Development Authority

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Schedule of Findings and Questioned Costs
Relating to Federal Awards (continued)

Section II -- Financial Statement Findings

We noted no matters involving internal control over financial reporting and its operation that we considered to be significant deficiencies and/or material weaknesses required to be reported in accordance with *Government Auditing Standards*.

Section III -- State Project Findings and Questioned Costs

We noted no matters involving noncompliance that are required to be reported in accordance with *Rules of the Auditor General* of the state of Florida, Chapter 10.650.

Section IV -- Other Matters

No matters were reported.

See report of independent auditors.

Report of Independent Accountants on Compliance with Section 218.415, *Florida Statutes*, Local Government Investment Policies

The Board of Governors
Leon County Research and Development Authority

We have examined the Leon County Research and Development Authority's (the Authority) compliance with local government investment policies provided in Chapter 218.415, *Florida Statutes*, during the year ended September 30, 2024. Management is responsible for the Authority's compliance with those requirements. Our responsibility is to express an opinion on the Authority's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the investment policies are in accordance with the criteria, in all material respects. An examination involves performing procedures to obtain evidence about the investment policies. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material misstatement of the investment policies, whether due to fraud or error. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the Authority's compliance with specified requirements.

In our opinion, the Authority complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2024.

This report is intended solely for the information and use of the Leon County Research and Development Authority and the Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

Tallahassee, Florida
March 5, 2025

Management Letter

The Board of Governors
Leon County Research and Development Authority

Report on the Financial Statements

We have audited the financial statements of the Leon County Research and Development Authority (the Authority) as of and for the fiscal year ended September 30, 2024 and have issued our report thereon dated March 5, 2025.

Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and Chapter 10.550, *Rules of the Auditor General*.

Other Reporting Requirements

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards* and Independent Accountant's Report on an examination conducted in accordance with *AICPA Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, *Rules of the Auditor General*. Disclosures in those reports and schedule, which are dated March 5, 2025, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.554(1)(i)1., *Rules of the Auditor General*, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding financial audit report. There were no findings in the preceding financial audit report.

Official Title and Legal Authority

Section 10.554(1)(i)(4), *Rules of the Auditor General*, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. Such information has been disclosed in Note 1 to the financial statements.

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Financial Condition and Management

Sections 10.554(1)(i)5.a. and 10.556(7), *Rules of the Auditor General*, require us to apply appropriate procedures and communicate the results of our determination as to whether or not the Authority has met one or more of the conditions described in Section 218.503(1), *Florida Statutes*, and to identify the specific condition(s) met. In connection with our audit, we determined that the Authority did not meet any of the conditions described in Section 218.503(1), *Florida Statutes*.

Pursuant to Sections 10.554(1)(i)5.b. and 10.556(8), *Rules of the Auditor General*, we applied financial condition assessment procedures for the Authority. It is management's responsibility to monitor the Authority's financial condition, and our financial condition assessment was based in part on representations made by management and review of financial information provided by same.

Section 10.554(1)(i)2., *Rules of the Auditor General*, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Special District Component Units

Section 10.554(1)(i)5.c., *Rules of the Auditor General*, requires, if appropriate, that we communicate the failure of a special district that is a component unit of a county, municipality, or special district, to provide the financial information necessary for proper reporting of the component unit within the audited financial statements of the county, municipality, or special district in accordance with Section 218.39(3)(b), *Florida Statutes*. In connection with our audit, we did not note any special district component units that failed to provide the necessary information for proper reporting in accordance with Section 218.39(3)(b), *Florida Statutes*.

Additional Special District Information

Sections 218.39(3)(c), 218.32(1)(e)2-3, and 10.554(1)(i)6, *Rules of the Auditor General*, require that we communicate information of the Authority. We do not provide any assurance over the information below:

- The total number of district employees compensated in the last pay period of the fiscal year are four;
- there were no independent contractors compensated in the last month of the fiscal year,
- compensation paid to employees was \$392,613;
- there was no compensation paid or accrued to independent contractors;
- the following is a construction project with a cost of at least \$65,000 approved by the district and began after October 1, 2021 and was completed during the year ending September 30, 2024: North Florida Innovation Lab – total federal expenditures for the fiscal year were \$0; and,

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- as there was no amended budget under Section 189.016(6), *Florida Statutes*, a budget variance report as described per Section 10.554(1)(i)6(f), *Rules of the Auditor General*, is not required in this letter.

Additional Matters

Section 10.554(1)(i)3., *Rules of the Auditor General*, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, the Board of Governors, the Leon County Board of County Commissioners, and applicable management of the Authority, and is not intended to be and should not be used by anyone other than these specified parties.

Tallahassee, Florida
March 5, 2025

AMENDMENT AND ASSIGNMENT TO CONTRACT FOR LEGAL SERVICES

The **CONTRACT FOR LEGAL SERVICES** dated October 1, 2014, as subsequently amended, (the "Contract"), by and between **LEON COUNTY RESEARCH AND DEVELOPMENT AUTHORITY** and **NELSON MULLINS RILEY AND SCARBOROUGH LLP**, f/k/a Nelson Mullins Broad and Cassel, successor by merger to Broad and Cassel, LLP, successor to Clark, Partington, Hart, Larry, Bond & Stackhouse, P.A., by partial assignment, is hereby further amended and assigned as of February 19, 2025 (the "Effective Date") as follows:

1. Assignment. Nelson Mullins Riley and Scarborough, LLP ("Assignor") hereby assigns and transfers to Kutak Rock ("Assignee") all of its rights to and under the Contract effective as of the Effective Date.
2. Assumption. Assignee hereby assumes, effective as of the Effective Date, all obligations of Assignor under the Contract arising from and after the Effective Date and agrees to be bound by and perform all of Assignor's covenants, duties and obligations arising thereunder from and after the Effective Date.
3. Amendment. The Termination Date shall be September 30, 2026.

Except as stated herein, all other terms and provisions of the Contract are confirmed and remain in full force and effect.

LEON COUNTY RESEARCH AND DEVELOPMENT AUTHORITY

By: _____

Tom Allen, Chair

NELSON MULLINS RILEY AND SCARBOROUGH LLP

By: _____

Melissa VanSickle

KUTAK ROCK

By: _____

Tucker Mackie

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