

**Leon County Research and Development Authority  
Development Review Committee**

Collins Building  
2051 East Paul Dirac Drive  
Tallahassee, FL 32310

November 8, 2022  
9:00am to 10:00am

**Minutes**

**Members in Attendance:** Michael Kramer, Ben Hood, Brad Richardson, Kimberly Strobel-Ball.

**Members in Attendance Virtually:** John Reddick

**Guests:** Mary Jo Spector, FSU Research Facilities Design; Keith Follmar, Pinnacle Engineering, Inc.; John Nation, AIA, Hicks Nation Architects, Inc.; Bill Lickson, Ayne Markos, Peggy Bielby, LCRDA staff; Ron Miller, LCRDA consultant.

**1. Call to Order**

Chair Michael Kramer called the meeting to order at 9:00am.

**2. Introductions**

All present introduced themselves.

**3. Approval of Participation by Electronic Means**

In accordance with the Bylaws, there being a quorum of members present in person, the members of the Committee present in person are required to approve participation by those participating via Electronic Means acknowledging that the COVID-19 pandemic constitutes extraordinary circumstances.

*Brad Richardson offered a motion to approve participation via electronic means. Ben Hood seconded the motion which passed unanimously with John Reddick not voting.*

**4. Modifications to the Agenda**

None.

**5. Public Comment**

None.

**6. Approval of Draft Meeting Minutes, November 9, 2021**

*Brad Richardson offered a motion to approve the draft minutes. Kim Strobel-Ball seconded the motion which passed unanimously.*

**7. Florida State University**

Florida State University (FSU) requests approval of a plan to construct a solar array to be located behind the FSU Research Foundation Building A, 2000 Levy Avenue.

Mary Jo Spector and John Nation reviewed the site preparation drawings for the proposed solar photovoltaic system addition, including the topographic survey, grading and ground cover plans, and the ballasted system construction materials. Pursuant to the committee's request, FSU will provide a letter to committee member John Reddick for the City's Growth Management Department, and copying the Authority, documenting the calculations of the stormwater capacity impact of the increased runoff. *Ben Hood offered a motion to approve the plans as described. Brad Richardson seconded the motion which passed unanimously.*

**8. New Business**

None.

**9. Adjourn**

The meeting was adjourned at 9:30am.