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**IBR 21-04 HVAC PM & REPAIR SERVICES: Notice of Intent to Award**

**Staff Recommendation for Contract Award:**

Based on the evaluation of responses to the Authority's "IBR 21-04: HVAC Preventative Maintenance and Repair Services", the responsive and responsible bids along with 3-year average costs were ranked as follows:

- |                                      |             |
|--------------------------------------|-------------|
| 1. Engineered Cooling Services, Inc. | \$13,797.48 |
| 2. Air Mechanical & Service Corp     | \$24,880.00 |
| 3. Keith Lawson Services LLC         | \$45,086.00 |

Staff recommends to the Executive Committee of the Board that the Authority award a contract to the first ranked respondent, and in the event an agreement cannot be reached with the first ranked respondent proceed to negotiate with the remaining respondents in the order listed.

Respectfully Submitted,

Ronald J. Miller, Jr.  
Executive Director