

Leon County Research and Development Authority
Executive Committee Meeting
Collins Building
2051 E Paul Dirac Dr 32310
Tuesday, November 26, 2019, 8:00am

Minutes

Members in Attendance: Chair Kimberly Moore, Vice Chair Eric Holmes, Immediate Past Chair Dave Ramsay (via telephone), Treasurer April Salter.

Members Not in Attendance: None

Guests: LCRDA Staff: Ron Miller, Executive Director; Michael Tentnowski, Director of Entrepreneurship; Denise Bilbow, Director of Programs and Communications; Peggy Bielby, Administrative Coordinator.

1. Call to Order

The meeting was called to order at 8:02am.

2. Staff Reports

a. Executive Director

Ron Miller reported that the trail is complete, audit filed work is beginning, his meeting with new Board of Governors member Kevin Graham of the FSU Real Estate Foundation. His highest priority will be on forming the 501(c)(3).

b. Director of Entrepreneurship

Michael Tentnowski reported that there are five grants totaling \$172,000 currently in play, FAMU Research Grant was renewed, SPARC grant for SBIR/STTR was submitted with FAMU, and OEV grant, plus the EDA grant. SBIR/STTR training is extensive and ongoing. North Florida Innovation Labs prospecting is ongoing. Tech EEP is being developed for Spring 2020.

c. Director of Programs and Communications

Denise Bilbow reported that two well-attended TechTopics were held Oct. 11 and Nov. 19. In addition, the Collins Building Open House, Mentor Night, and e-Club were held. The trail Grand Opening event is Dec. 11.

April Salter joined the meeting at 8:19am.

3. Approval of Participation by Electronic Means

Eric Holmes offered a motion to approve Dave Ramsay's participation in the meeting by electronic means. April Salter seconded the motion which passed unanimously without Dave Ramsay participating in the vote.

4. Introduction of Guests

None.

5. Modifications to the Agenda

Dave Ramsay disclosed that because the entity involved in Project WASP is a client, he would abstain from participating and voting on Item 8. He completed Form 8B “Memorandum of Voting Conflict for County, Municipal and other Local Public Officers” and filed it with the person responsible for recording minutes of meeting.

6. Public Comment

None.

7. Approval of Draft Meeting Minutes, March 26, 2019

Dave Ramsay offered a motion to approve the March 26, 2019 Executive Committee meeting minutes. Eric Holmes seconded the motion which passed unanimously.

8. Project WASP Discussion

Ron Miller provided an overview of the confidential project and requests, and after discussion the Committee agreed to offer certain incentives.

April Salter offered a motion to provide an incentive package as discussed. Eric Holmes seconded the motion which passed unanimously with David Ramsay abstaining from the discussion and vote.

9. Executive Director Goals

- 1) Incubation & Entrepreneurship
- 2) Asset Maximization & Readiness
- 3) Attract at least one new targeted private company to expand/relocate to Innovation Park
- 4) Develop new partnerships and collaborations and strengthen current partner relationships
- 5) Develop a resource assessment plan

After discussion the Committee agreed that the goals should remove “plan to plan” language, quantify items where possible, provide detailed examples and collapse the goals into an evaluation tool. Every other Board of Governors meeting, staff will review progress on the revised goals.

10. Chair’s Report

Kimberly Moore reported that an activities matrix for the Authority will be presented at the next Board of Governors meeting on Dec. 12, 2019.

11. New Business

Eric Holmes asked if FSU Anthropology was coordinating with the possible State Historic Preservation Office relocation of the artifact facility. Ron Miller noted that discussions are just beginning, and the Committee agreed the matter is worth pursuing.

12. Adjourn

The meeting adjourned at 9:15am.