

**Leon County Research and Development Authority  
Budget Committee Meeting**

September 7, 2018  
10:00am  
Knight Administrative Centre  
1736 W Paul Dirac Drive, Tallahassee, FL 32310

**Minutes**

**Members in Attendance:** Dustin Daniels, Paul Dean, Eric Holmes, April Salter

**Members not in Attendance:** Shawnta Friday-Stroud

**Guests:** Ron Miller, Peggy Bielby (LCRDA staff); Stephanie Shoulet (NAI Talcor)

1. Call to Order  
Chair April Salter called the meeting to order at 10:09am.
2. Public Comment  
None.
3. Agenda Modifications  
None.
4. Budget Committee Draft Minutes, September 19, 2017  
*Dustin Daniels offered a motion to approve the Draft Minutes from the September 19, 2017 Budget Committee meeting. Eric Holmes seconded the motion, which passed unanimously.*
5. Budget Presentation/Discussion  
Executive Director Ron Miller discussed the budget narrative, budget by building, budget variances, administrative budget, contracts, and capital projects and deferred maintenance. Significant changes from the FY 17/18 budget include revenue from the FSU IT Services one-year lease of the Morgan Building, SBDC canceling its Morgan lease, and Sunnyland Solar's lease expiration. The capital budget includes \$1.8 million for the Collins Building renovation.
6. *Eric Holmes offered a motion to approve the draft budget as discussed. Dustin Daniels seconded the motion, which passed unanimously.*
7. Calendar for Budget Approval  
Executive Committee Review/Approval: September 19, 2018  
Board of Governors Review/Approval: October 4, 2018
8. New Business  
None.
9. Adjourn.  
The meeting was adjourned at 10:57am.