

**INNOVATION PARK
REQUEST FOR PROPOSALS
RFP 18-03
PROPERTY MANAGEMENT & ACCOUNTING SERVICES**

The Leon County Research and Development Authority (“Authority”), is requesting proposals for the provision of property management and accounting services at Innovation Park, which proposals shall be due 2:00 PM (EST), Monday, July 2, 2018.

A MANDATORY pre-submittal conference meeting and walk-through of the job sites will be held at the Leon County Research and Development Authority’s conference room, 1736 W Paul Dirac Drive, Tallahassee, Florida, at 2:00 PM on Monday, June 18, 2018.

Once the RFP is advertised, all communications between interested firms and the Authority shall be limited to written communications directed to the contact person below.

The formal RFP package may be obtained from and any inquiries are to be directed to:

Ron Miller, Executive Director
Leon County R&D Authority
1736 W. Paul Dirac Drive
Tallahassee, FL 32310
Email: rmiller@inn-park.com

Or

Via the Internet at <http://innovation-park.com/opportunities/>.

The Board in its sole discretion may reject any or all proposals when deemed in the best interest of the Authority.

FOR PUBLICATION June 8, 2018 and June 11, 2018.